

# Sensata Technologies' Job System User Guide

FOR NON-SENSATA EMPLOYEES (EXTERNAL CANDIDATES)

We thank you for your interest in working with Sensata!  
This document gives detailed instructions for using our  
online job system at [www.sensata.jobs](http://www.sensata.jobs). Our system uses  
Oracle iRecruitment, also called iRecruit, to help you  
search and apply for a position.

This user guide is found in PDF format at:  
[www.sensata.jobs/sensata\\_jobs\\_user\\_guide\\_ext.pdf](http://www.sensata.jobs/sensata_jobs_user_guide_ext.pdf)

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# General Navigation Tips & Tricks

## An introduction to iRecruitment icons

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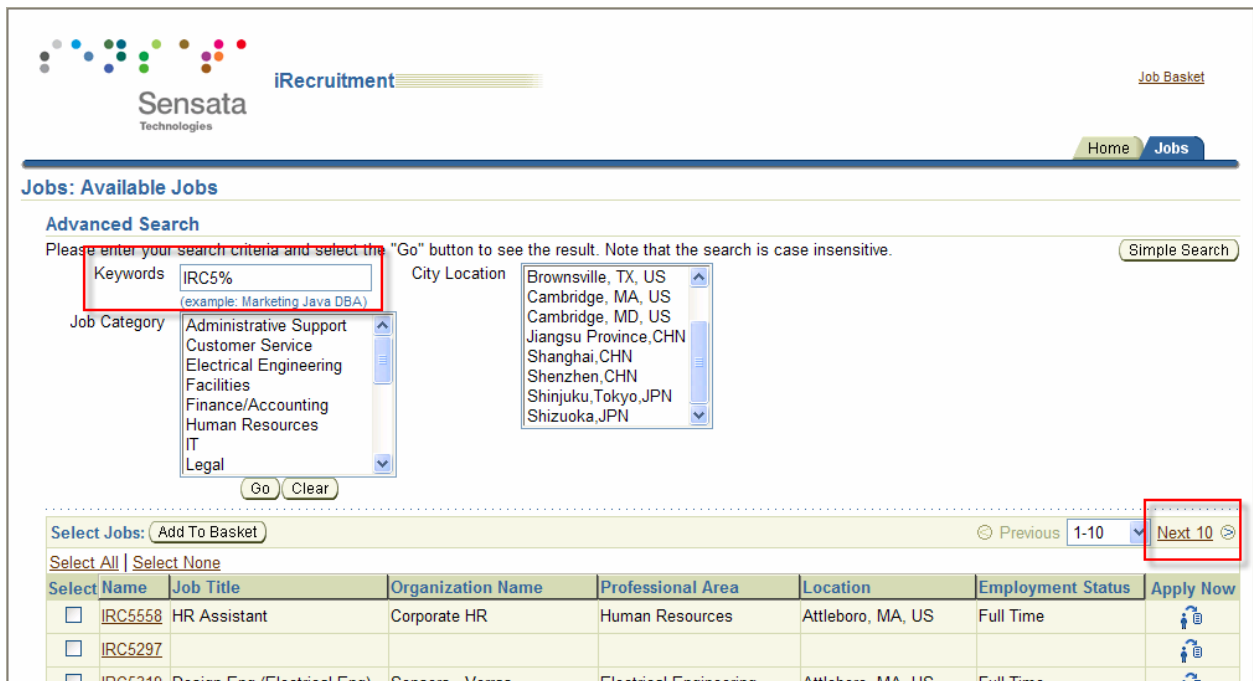
While navigating through the application, you will come across icons that will make navigation easier and more user friendly. Please review the chart below for a brief explanation of some of the most common iRecruitment icons and their associated function/meaning.

Icon	Function/Meaning
	When reviewing changes, this icon will indicate where a change has occurred.
	The long tip icon indicates that helpful information is available; simply click this icon to view the detailed information.
	Indicates that completion of the field is required before a user will be allowed to continue.
	Provides useful information/advice to the user about the task at hand.
	The search flashlight indicates that a list of values has been populated and is available for searching.
	Indicates that a drop-down list of values is available for selection. Click this icon to view the list of values.
	The pencil indicates that you have the ability to update a particular record.
	The trash can enables you to delete records.
	The calendar icon allows you to easily select a date.
	The quick select icon enables you to select an item with a single mouse click.
	The application icon enables you to create a job application.
	The application details provides a quick-link to view details associated with a job application.
	The preview icon provides a quick link to preview a document.

## Conducting a search in iRecruitment

The percentage sign (%) acts as a wild card when conducting searches in iRecruitment. You can use the '%' to return a wider array of results.

For example, if you would like to return a listing of all values for a particular field, simply enter '%' into the search field. The application will return all values that exist within the list. Note that the display of the list may be abridge and you may need to click 'Next' to view additional values, as below.



The screenshot shows the iRecruitment search interface. The 'Keywords' field contains 'IRC5%' and the 'City Location' dropdown is open, showing a list of locations. The 'Next 10' button is highlighted in red. Below the search results, there is a table with columns: Select, Name, Job Title, Organization Name, Professional Area, Location, Employment Status, and Apply Now.

Select	Name	Job Title	Organization Name	Professional Area	Location	Employment Status	Apply Now
<input type="checkbox"/>	IRC5558	HR Assistant	Corporate HR	Human Resources	Attleboro, MA, US	Full Time	
<input type="checkbox"/>	IRC5297						
<input type="checkbox"/>	IRC5218	Design Eng (Electrical Eng)	Sensata, Ver...	Electrical Engineering	Attleboro, MA, US	Full Time	

The '%' sign can also assist in providing more accurate results. For example, if you are looking for a vacancy name that begins with the phrase 'IRC5', enter 'IRC5%' and the application will return all vacancies titles that begin with that phrase.

Similarly, entering a Keyword search phrase of '%Associate%' would return all vacancies containing Associate somewhere within the job posting, as opposed to just at the beginning.

Finally, it is important to keep in mind that your search phrase needs to match exactly for the system to return results. If a phrase of 'Assoc.%' is entered, the application will not include those vacancies with the word 'Associate' or with 'Assoc'.

# iRecruitment External Candidate

External users access the iRecruitment site via a unique URL that directs the user to an external version of the iRecruitment candidate site. This site will enable users to view job postings, create and manage user accounts and complete and manage job applications.

*Note: While former employees should be directed to this page to conduct a job search and registration, a current employee should be directed to conduct their job search via Sensata's A-Z directory available through the portal, please refer to the section headed 'Jobs' for Job Listings and Job Postings.*

To complete a job application, the candidate needs to complete the following steps:

Step 1: Conduct a job search

Step 2: Create user account/profile

Step 3: Complete job application

Note that while the order of Steps 1 and 2 may be interchanged, a user may not complete a job application without first completing Steps 1 and 2.

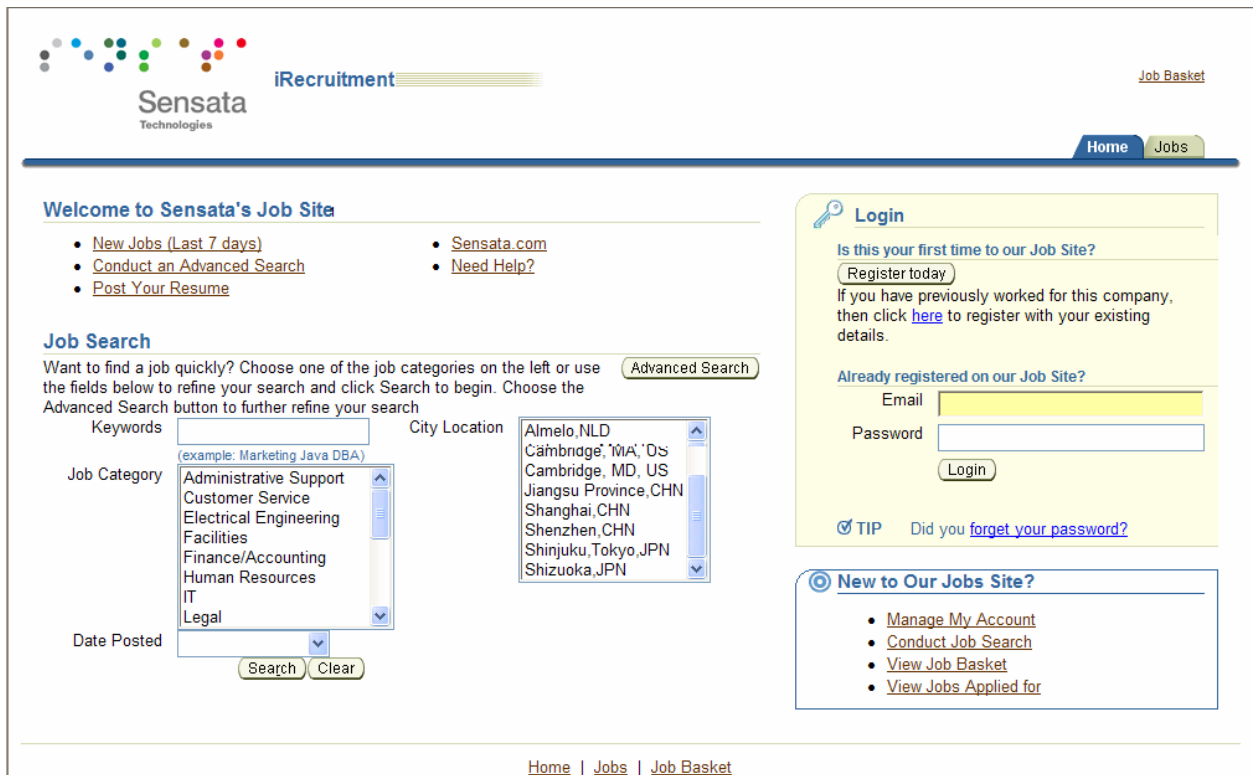
**External iRecruitment URL:** [www.sensata.jobs](http://www.sensata.jobs)

## iRecruitment External Candidate – Unregistered

### Home Page Navigation

From the External visitor home page, users can register, login or search for a job. Additional links are also provided that enable the user to contact the Sensata recruitment team for assistance, visit Sensata.com, register for or log-in to an account, manage forgotten passwords and view the user’s job basket.

If you encounter problems with the site, please modify your Internet Explorer settings as detailed in [Appendix: Internet Browser Settings](#) before closing your browser to re-access the site. If the problem persists, please contact the Sensata Recruiting Team using the ‘New Help?’ link.



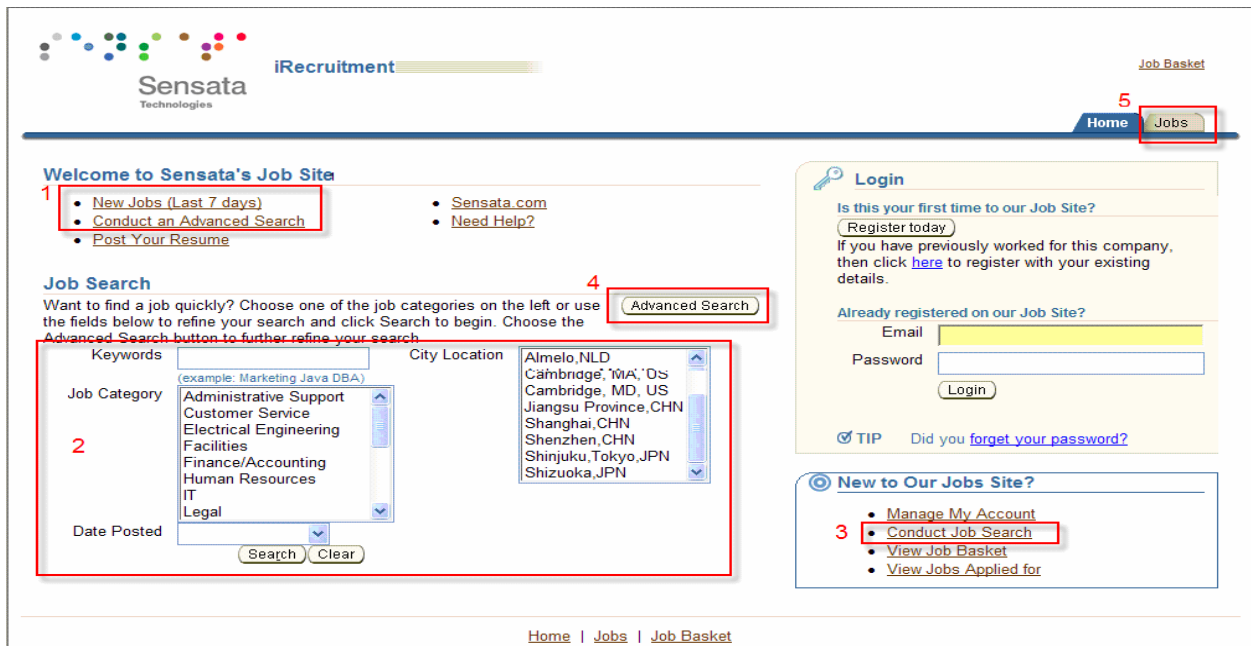
### Conduct a Job Search

The user has a number of navigational options from the home page to begin their job search:

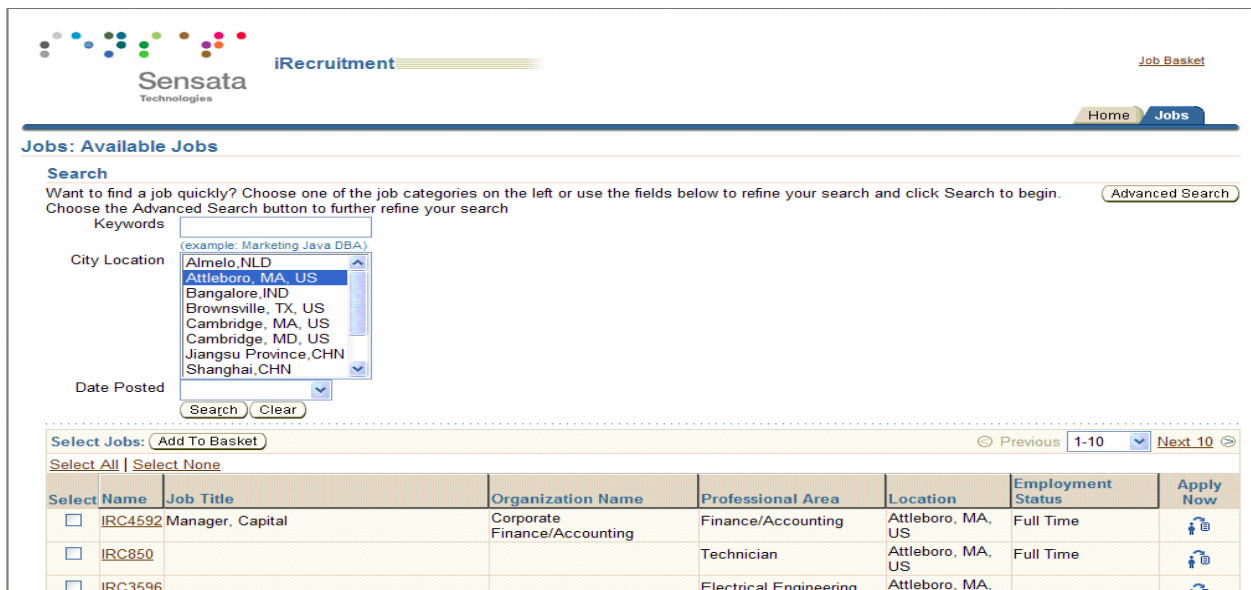
1. The quick links area enables a user to view jobs which have been posted in the last 7 days and provides a shortcut to the advanced job search screen.
2. A user may conduct a simple job search directly from the home page by entering criteria into the search fields and clicking ‘Search’.
3. The ‘New to Our Job Site’ box provides a link which will bring users to a simple job search screen.
4. The ‘Advanced Search’ button directs users to the advanced job search screen.

5. The 'Jobs' tab provides a link which will bring users to a simple job search screen.

**Navigation: Home Page>Select a search method>Conduct search**




After entering criteria into the search fields and clicking 'Search' the user is presented with a list of currently open jobs that meet the specified criteria.



Select	Name	Job Title	Organization Name	Professional Area	Location	Employment Status	Apply Now
<input type="checkbox"/>	IRC4592	Manager, Capital	Corporate Finance/Accounting	Finance/Accounting	Attleboro, MA, US	Full Time	
<input type="checkbox"/>	IRC850			Technician	Attleboro, MA, US	Full Time	
<input type="checkbox"/>	IRC3596			Electrical Engineering	Attleboro, MA,		

The user may view details of the job posting by clicking on the 'Name' hyperlink for the vacancy of interest.





[Job Basket](#)

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[Home](#)
[Jobs](#)

[Jobs](#) >  
**Job: IRC4177**

[Add To Basket](#)
[Refer](#)
[Apply Now](#)

<b>Description</b>	<p><b>Job Title</b> Marketing Manager</p> <p><b>Location</b> Attleboro, MA, US</p> <p><b>Organization Name</b> Sensors/Automotive</p> <p><b>Department Description</b></p> <p><b>Brief Description</b></p> <p><b>Detailed Description</b></p> <p><b>Job Requirements</b></p> <p><b>Additional Details</b></p> <p><b>How To Apply</b></p>
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[Add To Basket](#)
[Refer](#)
[Apply Now](#)

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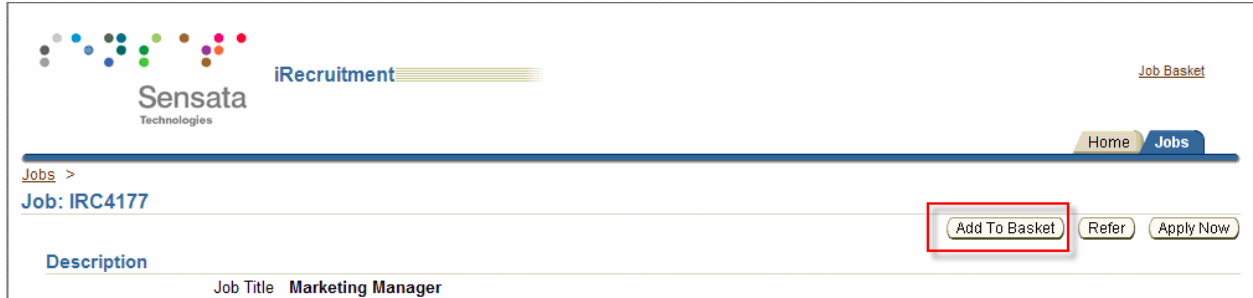
[Home](#) | [Jobs](#) | [Job Basket](#)

[Privacy Statement](#)



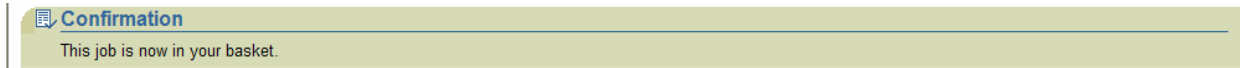
## Add a job to the Job Basket

From the job posting details page, the user may choose to add the job to the Job Basket for action at a later time or refer the job to another candidate.



The screenshot shows the Sensata iRecruitment interface. At the top right, there is a 'Job Basket' link. Below the navigation bar, the job title 'Marketing Manager' is displayed. On the right side, there are three buttons: 'Add To Basket' (highlighted with a red box), 'Refer', and 'Apply Now'.

After clicking the 'Add to Basket' link, the user will receive a message confirming that the job has successfully been added to the Job Basket.



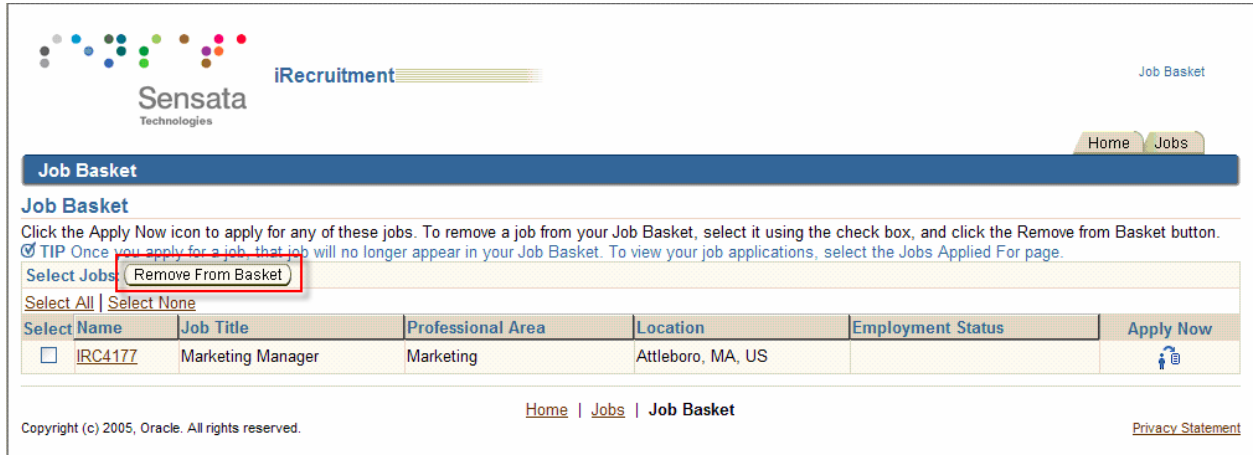
The screenshot shows a green confirmation message box with the text: 'Confirmation: This job is now in your basket.'

A link to the Job Basket is available in the upper right hand corner of the user's screen. The user can click this link to access the listing of jobs currently included in their Job Basket.



The screenshot shows the Sensata iRecruitment interface. In the upper right corner, the 'Job Basket' link is highlighted with a red box. Below the navigation bar, the 'Jobs' link is visible.

From the Job Basket, the user can review the job posting, apply for the position or remove the vacancy from the Job Basket.




The screenshot shows the Sensata iRecruitment Job Basket page. At the top right, there is a 'Job Basket' link. Below the navigation bar, the 'Jobs' link is visible. The main content area shows a table of jobs in the Job Basket. The 'Remove From Basket' button is highlighted with a red box.

Click the Apply Now icon to apply for any of these jobs. To remove a job from your Job Basket, select it using the check box, and click the Remove from Basket button.  
 ☑ TIP Once you apply for a job, that job will no longer appear in your Job Basket. To view your job applications, select the Jobs Applied For page.

Select Jobs:  Remove From Basket

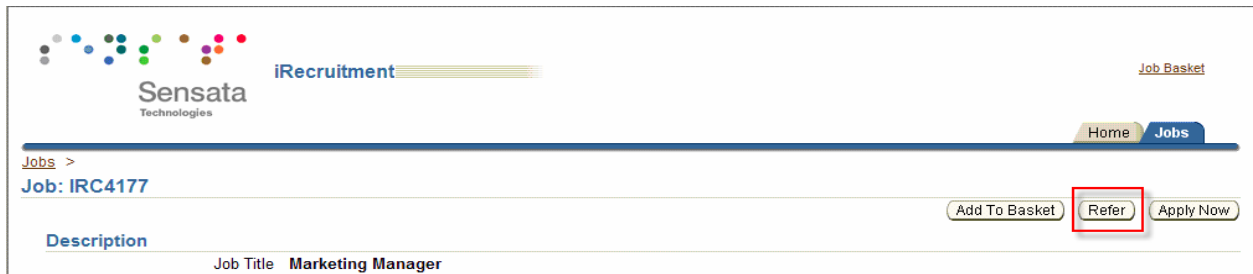
Select All | Select None

Select	Name	Job Title	Professional Area	Location	Employment Status	Apply Now
<input type="checkbox"/>	IRC4177	Marketing Manager	Marketing	Attleboro, MA, US		

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## Refer a job

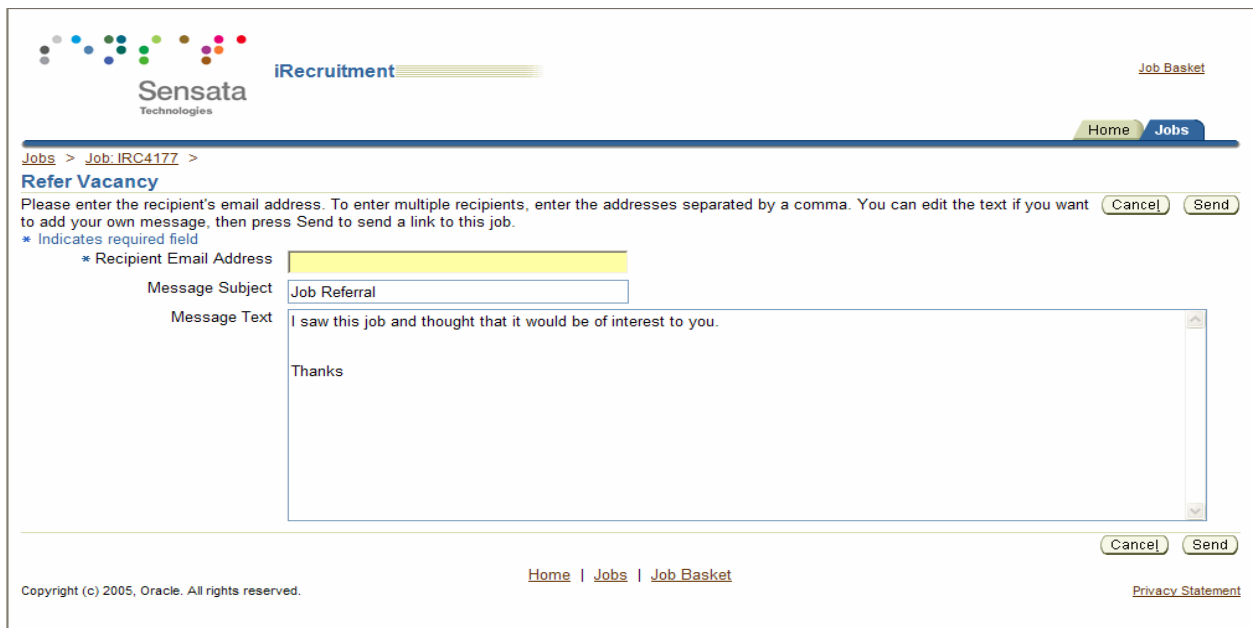
To initiate a job referral to someone the user might know, click the ‘Refer’ button.



The screenshot shows the Sensata iRecruitment interface. At the top left is the Sensata Technologies logo. The page title is "Job: IRC4177". Below the title are three buttons: "Add To Basket", "Refer" (highlighted with a red box), and "Apply Now". Below the buttons is a table with the following content:

Description	Job Title
	Marketing Manager

Enter a recipient’s e-mail address, edit the subject line and modify the message body before clicking ‘Send’ to complete the referral. A system generated hyperlink will be included in the body of the message.



The screenshot shows the "Refer Vacancy" form in the Sensata iRecruitment system. The form includes the following fields and instructions:

- Recipient Email Address:** A text input field with a yellow background.
- Message Subject:** A text input field containing "Job Referral".
- Message Text:** A text area containing "I saw this job and thought that it would be of interest to you." and "Thanks".

Instructions at the top of the form state: "Please enter the recipient's email address. To enter multiple recipients, enter the addresses separated by a comma. You can edit the text if you want to add your own message, then press Send to send a link to this job." There are "Cancel" and "Send" buttons at the bottom right of the form.

The user will receive a message confirming that the referral has been sent and the system generated message will be sent to the recipient’s e-mail address with details of the vacancy referral.



The screenshot shows a green confirmation message box with the following text:

**Confirmation**  
The referral you requested has been sent successfully.

## iRecruitment External Candidate - Registered

After completing their job search, the user may wish to register with the job site. Creation of a user account will give the candidate’s profile visibility to the Sensata recruiting team. Registration will also enable the candidate to upload a resume/Curriculum Vitae (CV).

When an external visitor completes the registration process in iRecruitment, the system creates an Oracle user with the e-mail address as the username. At minimum, to complete the registration process, a user must provide their first and last names, an e-mail address and password. Enterprise defined password rules also apply to an iRecruitment user’s password. All passwords must contain a minimum of 8 characters.

From the home page, the candidate can access registration via the ‘Register today’ button.

### Register a new account



The screenshot shows a yellow-themed login box. At the top left is a key icon and the word "Login". Below this is the question "Is this your first time to our Job Site?" followed by a "Register today" button. A paragraph of text follows: "If you have previously worked for this company, then click [here](#) to register with your existing details." Below this is the section "Already registered on our Job Site?" with input fields for "Email" and "Password", and a "Login" button. At the bottom left is a "TIP" icon and the text "Did you [forget your password?](#)".

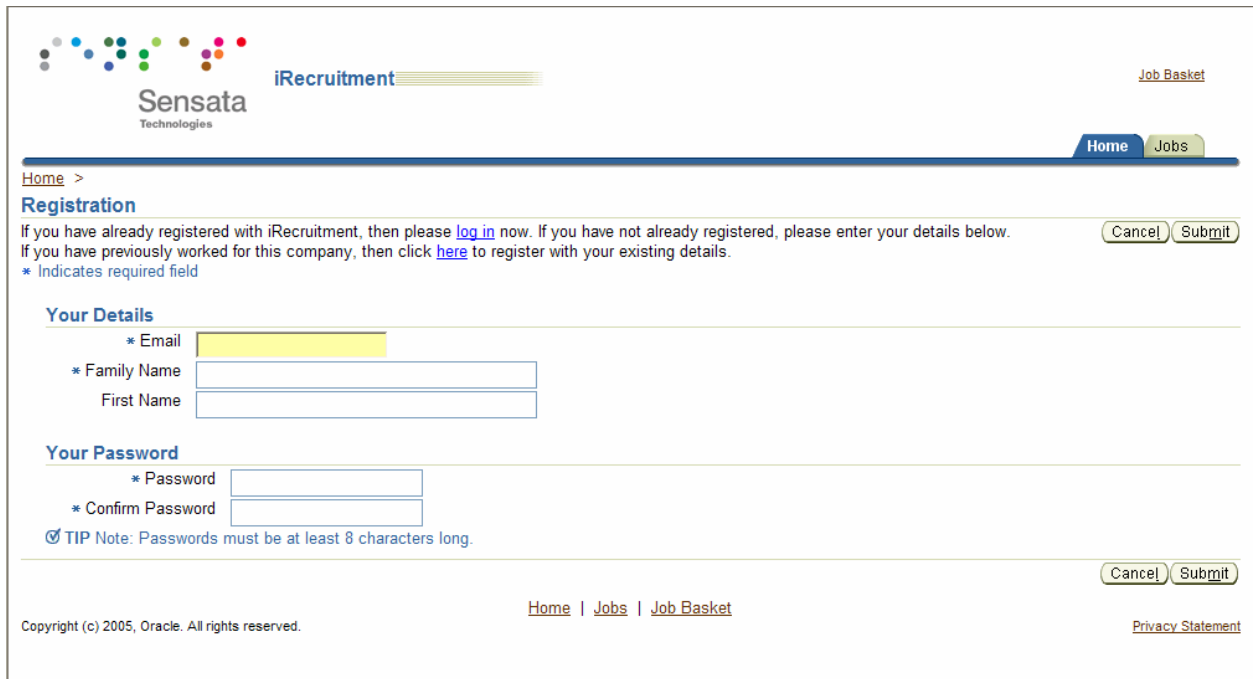
If an unregistered candidate attempts to complete a job application, the system will prompt them to register/login. The candidate may enter their login credentials or click ‘Register’ to create an account.



The screenshot shows the iRecruitment home page. At the top left is the Sensata Technologies logo and the text "iRecruitment". At the top right is a "Job Basket" link. Below the header is a navigation bar with "Home" and "Jobs" buttons. The main content area is titled "Login" and contains the text "New to iRecruitment? [Register today.](#)" followed by "Email" and "Password" input fields and a "Login" button. Below this is the text "Did you [forget your password?](#)". At the bottom of the page is a footer with "Copyright (c) 2005, Oracle. All rights reserved.", "Home | Jobs | Job Basket" links, and a "Privacy Statement" link.

**Navigation: [Home Page](#)>‘Register today’**

To complete registration, the candidate must provide the required information and click ‘Submit’.



**Registration**

If you have already registered with iRecruitment, then please [log in](#) now. If you have not already registered, please enter your details below.

If you have previously worked for this company, then click [here](#) to register with your existing details.

\* Indicates required field

**Your Details**

\* Email

\* Family Name

First Name

**Your Password**

\* Password

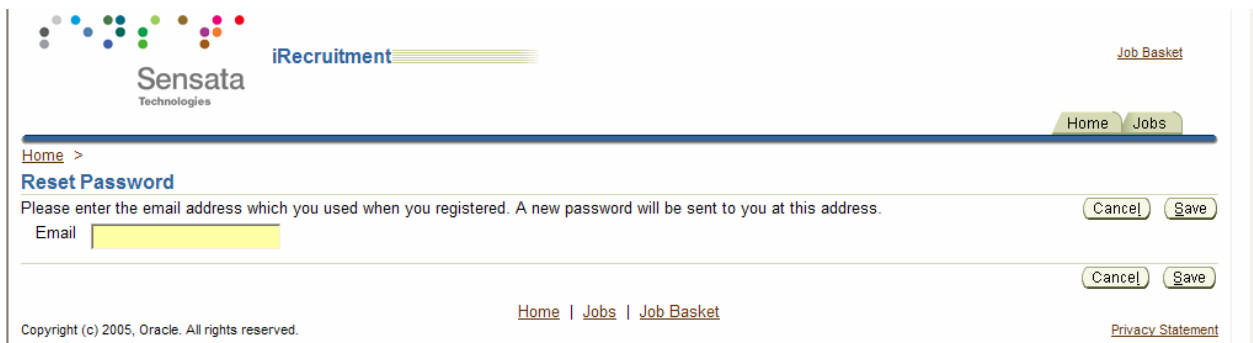
\* Confirm Password

**TIP Note:** Passwords must be at least 8 characters long.

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If an e-mail address is already in use, the system will prevent re-registration and instead require the candidate to reset their password. To reset a password, enter the e-mail address that was used to create the iRecruitment user account and click ‘Save’. The system will send a temporary password via e-mail to the address provided. The user will be required to reset their password immediately upon login.



**Reset Password**

Please enter the email address which you used when you registered. A new password will be sent to you at this address.

Email


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Following successful registration, the candidate is given the opportunity to create a detailed profile. While this step is not required, candidates are strongly encouraged to complete this step. All required information is marked with an asterisk (\*).

If a resume is available, the candidate can simply click ‘Browse’ to locate the resume/Curriculum Vitae (CV) and then click ‘Continue’. Upon upload, iRecruitment will scan the resume/CV and parse information into applicable fields. The candidate will then be given the opportunity to review and modify this information.

The candidate is given the opportunity to review the details of their parsed profile and modify information as necessary before clicking ‘Continue’ to save their input.



[Job Basket](#) | [Logout](#)

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General | **My Account**
Home | Jobs

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[Review Account Information](#) | [Enter Preferences](#)

**Confirmation**  
 Congratulations! Information from your resume has been used to create your account. Please review your information to see if its correct and make any necessary changes.

**Register: Review Account Information**  
 Review your account details and make changes, if necessary. Your changes will be saved when all steps have been completed.

\* Indicates required field

**Contact Information**

**Basic Details**  
 Please enter your personal information.
 

<b>* Family Name</b>	<input type="text" value="Testing"/>
<b>First Name</b>	<input type="text" value="Job Seeker"/>
<b>Email Address</b>	<input type="text" value="jobseeker@testing.com"/>

**Address**

Country	<input type="text" value="United States"/>
<b>* Address Line1</b>	<input type="text" value="34 Main Street"/>
Address Line2	<input type="text"/>
Address Line3	<input type="text"/>
City	<input type="text" value="Evansville"/>
County	<input type="text"/>
State	<input type="text" value="IN"/> <small>Indiana</small>
Zip Code	<input type="text" value="47715"/>

**Phone Numbers**

Phone Number	Times to Call
Home <input type="text" value="1 9876543210"/>	<input type="text"/>
Mobile <input type="text"/>	<input type="text"/>
Work <input type="text"/>	<input type="text"/>

**Employment History**  
Show All Details | Hide All Details

Employer	Start Date	End Date	Job Title	Location	Delete
<input type="checkbox"/> Hide Fake Company	July 2007		Administrative Assistant		<input type="button" value="Delete"/>
Description of Job Duties: Inc. Evansville, IN					
<input type="checkbox"/> Hide Pretend, Inc	May 2006	August 2006	Hr Assistant		<input type="button" value="Delete"/>
Description of Job Duties: Evansville, IN					

**Education Qualifications**  
Please enter details of the colleges and universities which you have attended as well as the Qualifications received. If you have qualifications which were not obtained at a school or college you may enter those later as Additional Qualifications.

College or University	Location	Degree	Major Subject	Date Received	Add Degree	Delete
University of Southern Indiana	N. US	Associates			<input type="button" value="Add Degree"/>	<input type="button" value="Delete"/>
College of Business		Bachelors	BUSINESS ADMINISTRATION		<input type="button" value="Add Degree"/>	<input type="button" value="Delete"/>

TIP If you have more than one qualification from an establishment, press the Add Degree icon to record further qualifications.

**Additional Qualifications**  
Please enter details of your additional qualifications. Qualifications obtained from a college or university should be entered as part of your Education information.

Category	Qualification Type	Qualification	Grade/Level	Date Received	How Received	Delete
No data exists.						

**Other Documents**

File Name	File Type	Upload Date	Description	Preview	Delete
Resume- NAME Training.doc	Resume	28-Jan-2008		<input type="button" value="Preview"/>	<input type="button" value="Delete"/>

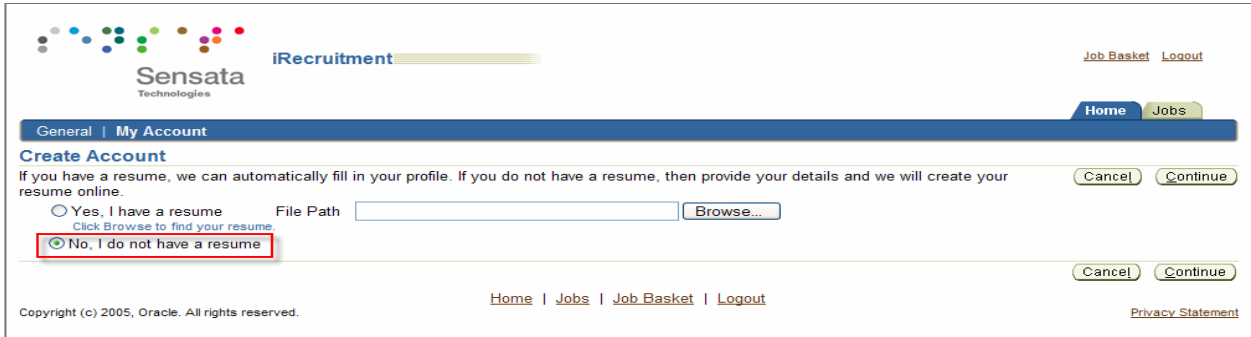
TIP To upload additional documents to your account, choose the Add Another Document button.

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[Privacy Statement](#)

If a resume is not readily accessible, the candidate may select 'No, I do not have a resume' before clicking continue to create a system generated resume.



**Sensata Technologies iRecruitment** [Job Basket](#) [Logout](#)

[Home](#) [Jobs](#)

General | **My Account**

**Create Account**

If you have a resume, we can automatically fill in your profile. If you do not have a resume, then provide your details and we will create your resume online. [Cancel](#) [Continue](#)

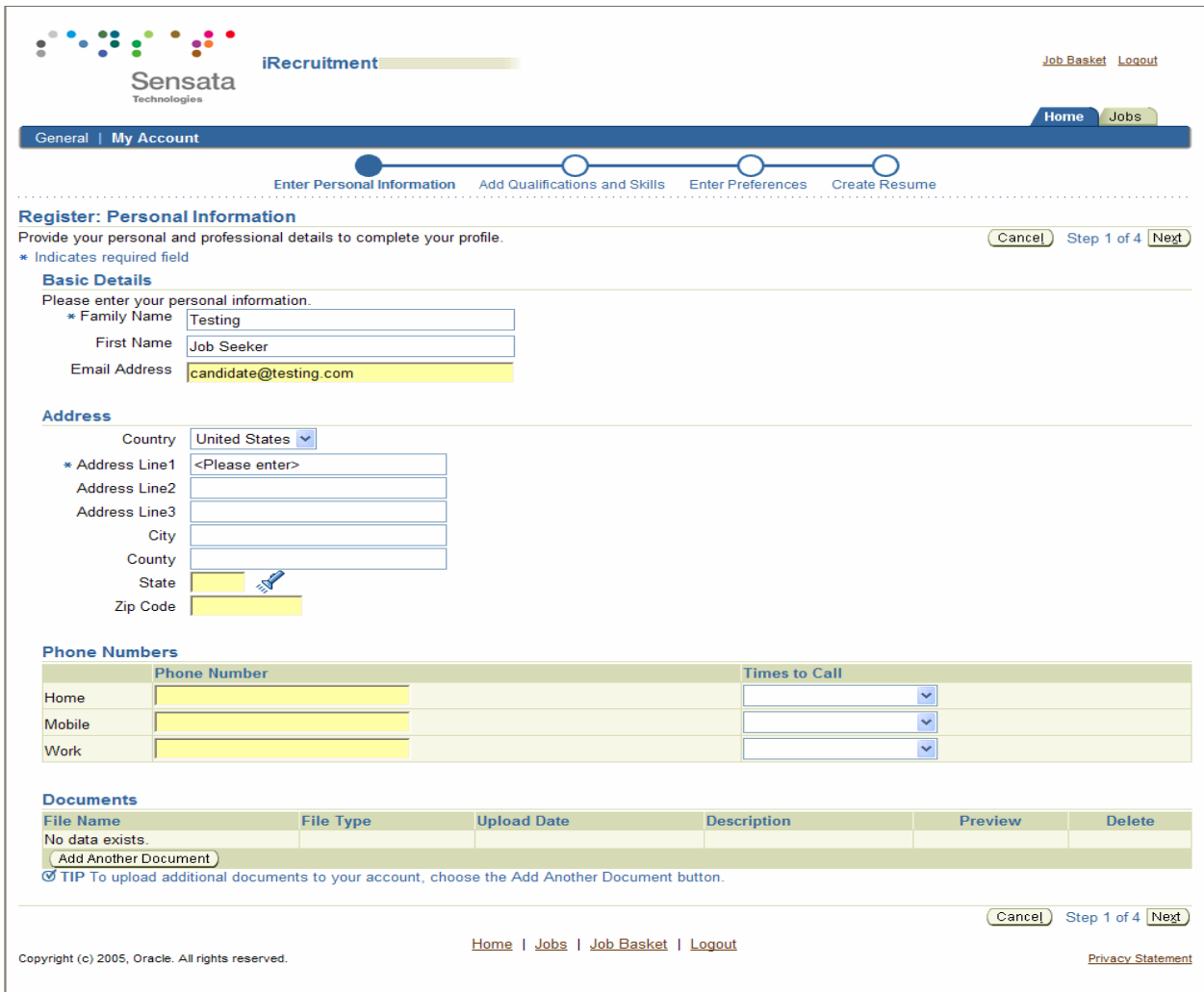
Yes, I have a resume File Path  [Browse...](#)  
Click [Browse](#) to find your resume.

**No, I do not have a resume**

[Cancel](#) [Continue](#)

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**Step 1: Enter personal and contact information.**



**Sensata Technologies iRecruitment** [Job Basket](#) [Logout](#)

[Home](#) [Jobs](#)

General | **My Account**

Enter Personal Information Add Qualifications and Skills Enter Preferences Create Resume

**Register: Personal Information**

Provide your personal and professional details to complete your profile. [Cancel](#) [Step 1 of 4](#) [Next](#)

\* Indicates required field

**Basic Details**

Please enter your personal information.

\* Family Name

First Name

Email Address

**Address**

Country

\* Address Line1

Address Line2

Address Line3

City

County

State

Zip Code

**Phone Numbers**

	Phone Number	Times to Call
Home	<input type="text"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>
Work	<input type="text"/>	<input type="text"/>

**Documents**


File Name	File Type	Upload Date	Description	Preview	Delete
No data exists.					
<a href="#">Add Another Document</a>					

TIP To upload additional documents to your account, choose the Add Another Document button.

[Cancel](#) [Step 1 of 4](#) [Next](#)

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**Step 2:** Enter information about previous education and work experience as well as additional qualification information that the candidate would like to provide.



**iRecruitment**

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Home

Jobs

General | My Account

Enter Personal Information
**Add Qualifications and Skills**
Enter Preferences
Create Resume

---

Register: Add Qualifications and Skills

Cancel

Back

Step 2 of 4

Next

\* Indicates required field

**Education Qualifications**

Please enter details of the colleges and universities which you have attended as well as the Qualifications received. If you have qualifications which were not obtained at a school or college you may enter those later as Additional Qualifications.

*College or University	*Location	*Degree	Major Subject	Date Received	Add Degree	Delete
No data exists.						
<a href="#">Add Another Establishment</a>						

✔ TIP If you have more than one qualification from an establishment, press the Add Degree icon to record further qualifications.

**Additional Qualifications**

Please enter details of your additional qualifications. Qualifications obtained from a college or university should be entered as part of your Education information.

Category	*Qualification Type	Qualification	Grade/Level	Date Received	Delete
No data exists.					
<a href="#">Add Another Qualification</a>					

**Employment History**

Details Employer	Start Date	End Date	Job Title	Location	Delete
No data exists.					
<a href="#">Add Another Employer</a>					

Cancel

Back

Step 2 of 4

Next

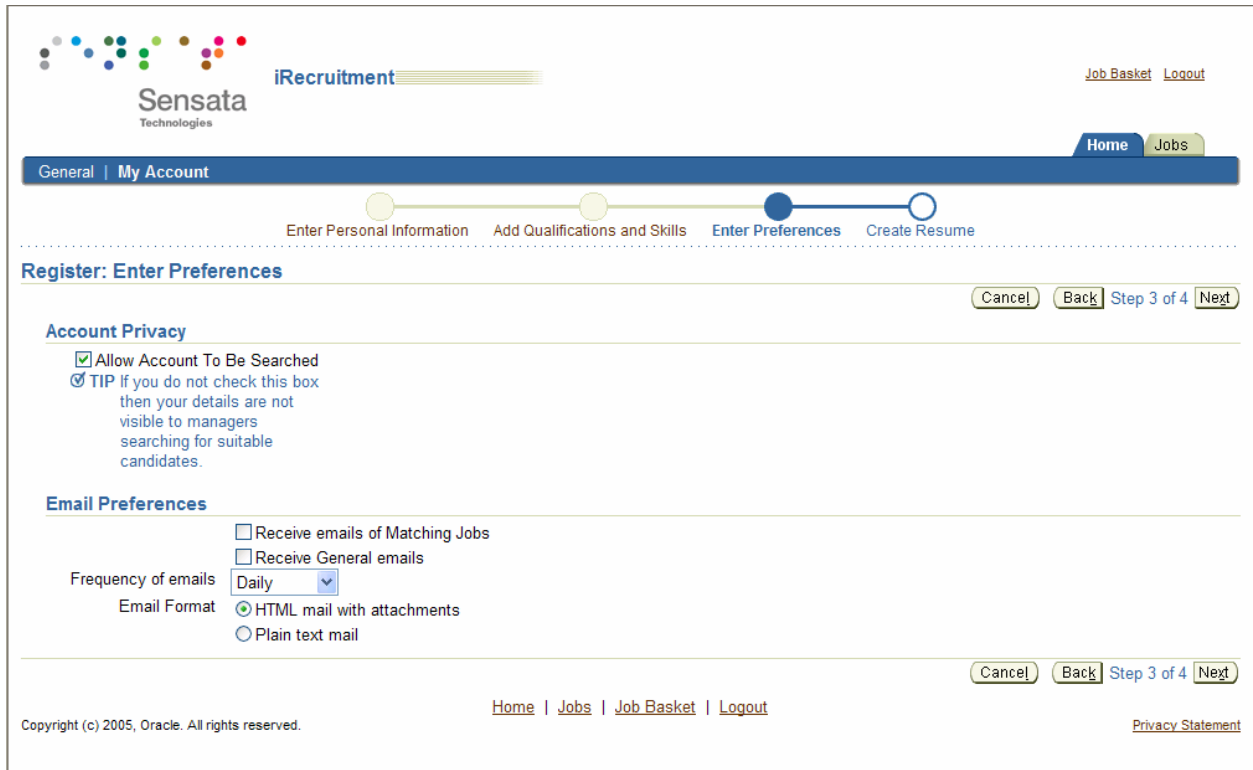
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[Privacy Statement](#)

**Step 3:** Define account preferences.

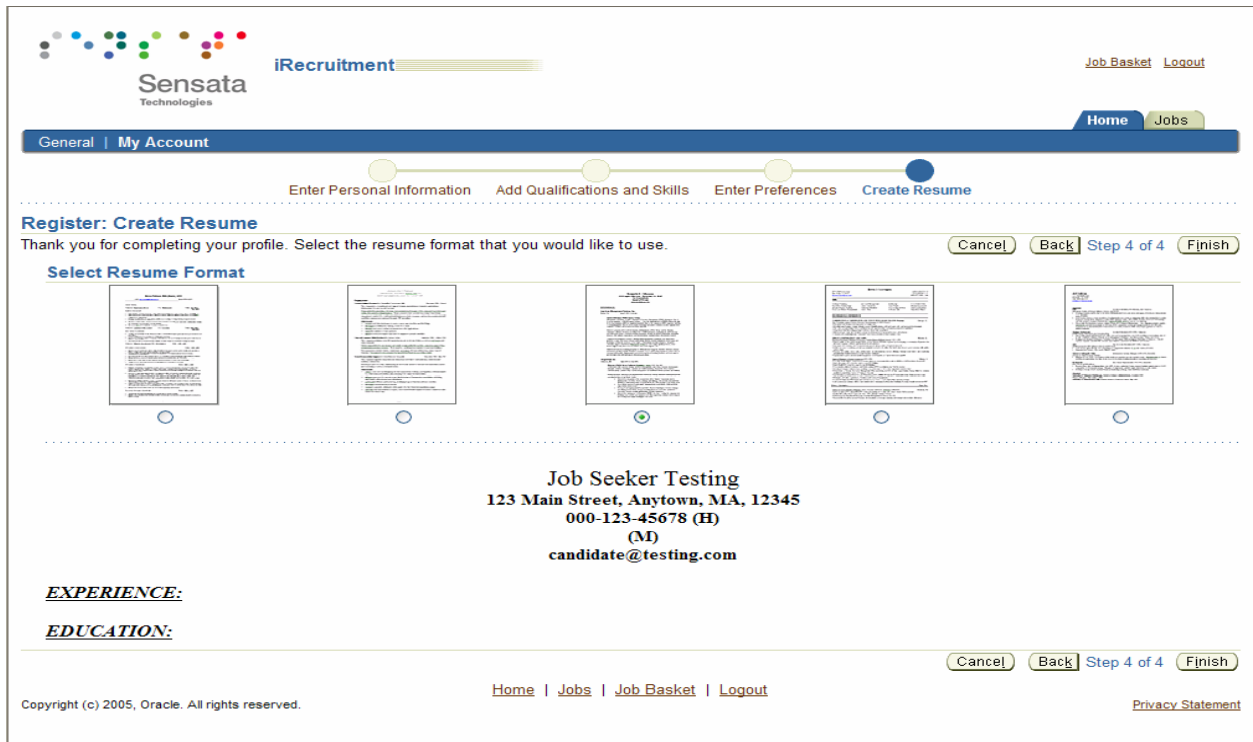
A candidate may prevent their profile from returning in general search results by un-checking the 'Allow Account To Be Searched' checkbox. In this case, a profile will only be visible in association with a specific job or job application.



The screenshot displays the 'Enter Preferences' step of a registration process. At the top, the Sensata Technologies logo and 'iRecruitment' branding are visible. A navigation bar includes 'Home' and 'Jobs' buttons. Below this, a progress indicator shows four steps: 'Enter Personal Information', 'Add Qualifications and Skills', 'Enter Preferences' (the current step), and 'Create Resume'. The main content area is titled 'Register: Enter Preferences' and includes 'Cancel', 'Back', 'Step 3 of 4', and 'Next' buttons. The 'Account Privacy' section contains a checked checkbox for 'Allow Account To Be Searched' and a tip: 'TIP If you do not check this box then your details are not visible to managers searching for suitable candidates.' The 'Email Preferences' section includes checkboxes for 'Receive emails of Matching Jobs' and 'Receive General emails', a 'Frequency of emails' dropdown set to 'Daily', and radio buttons for 'HTML mail with attachments' (selected) and 'Plain text mail'. At the bottom, there are 'Cancel', 'Back', 'Step 3 of 4', and 'Next' buttons, along with a footer containing 'Copyright (c) 2005, Oracle. All rights reserved.', navigation links for 'Home', 'Jobs', 'Job Basket', and 'Logout', and a 'Privacy Statement' link.



**Step 4:** Select a system generated resume style and preview the resume.

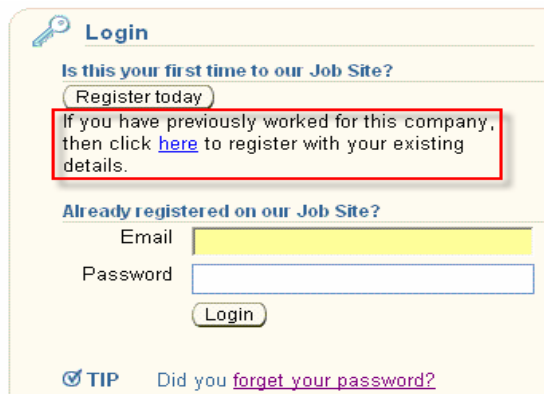


Upon completion, the system confirms successful registration




## Register as an ex-employee

**Navigation:** [Home Page](#)>[Ex-employee registration link](#) (located just below the 'Register today' button)



Enter as much identifiable information as possible – it is important to enter information as it would have appeared during the period of employment.



**iRecruitment**

[Job Basket](#)

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[Home](#) >

### Ex-employee Registration

If you are an ex-employee, then register here to recover your existing details. Enter as much information as possible to help identify you. You must enter a current e-mail address so that we can e-mail you your new password.

\* Indicates required field

Cancel
Submit

#### Your Details

* Current E-mail Address	<input style="width: 80%;" type="text"/>
First Name	<input style="width: 80%;" type="text"/>
Last Name	<input style="width: 80%;" type="text"/>
Middle Names	<input style="width: 80%;" type="text"/>
Previous Last Name	<input style="width: 80%;" type="text"/>
Employee Number	<input style="width: 80%;" type="text"/>
National Identifier	<input style="width: 80%;" type="text"/>
Date Of Birth	<input style="width: 80%;" type="text"/> <input type="button" value="Calendar"/>
Old E-mail Address	<input style="width: 80%;" type="text"/>
Home Phone	<input style="width: 80%;" type="text"/>
Work Phone	<input style="width: 80%;" type="text"/>
Address Line 1	<input style="width: 80%;" type="text"/>
Manager Name	<input style="width: 80%;" type="text"/>

Cancel
Submit

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[Privacy Statement](#)

**Quick Hints**

Enter your details as of the time that you left the company.

**TIP** If your records are not found when you submit, check that you entered information exactly as we have it. For example, if your name is Daniel, were you recorded as Dan?

**TIP** If too many records are found, you need to enter more data to narrow down the results

The system will continue to prompt you to enter more identifying information until it is able to identify you.

**✘ Error**

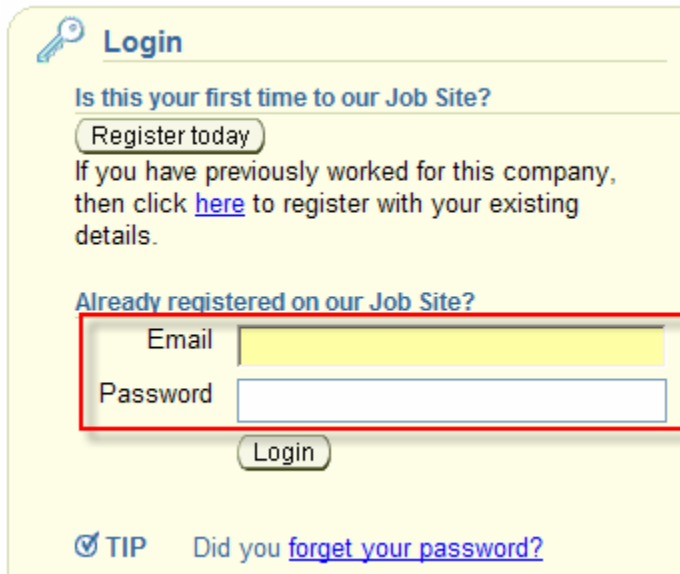
More than one ex-employee has been found who matches the information that you have entered. Enter more information.

Once you have entered sufficient identifying information, the system will display a confirmation message to indicate that your password will be e-mailed to you.

**Confirmation**

Thank you for registering. You will receive an e-mail shortly which contains your new password.

Upon receipt of your password, you will return to the login screen where you will enter your username (the e-mail address provided during ex-employee registration) and the password provided to you. You will be required to reset your password immediately.



**Login**

Is this your first time to our Job Site?

[Register today](#)


If you have previously worked for this company, then click [here](#) to register with your existing details.

Already registered on our Job Site?


Email

Password

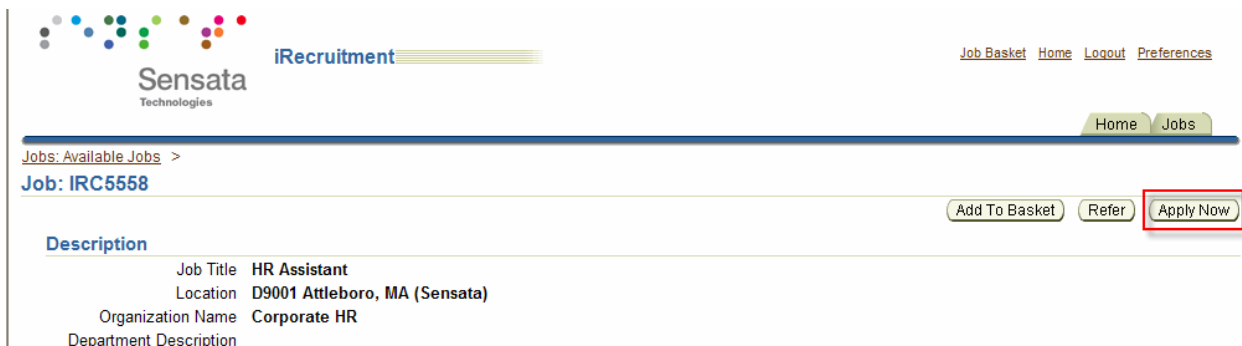
[Login](#)


 TIP Did you [forget your password?](#)

## Create a Job Application

Once you've completed your [job search](#) and located jobs of interest, you will want to complete the job application process by applying. There are a number of ways to access the job application process – look for and click the Apply Now button ([Apply Now](#)) or icon () when viewing the job of interest.

**Navigation:** [Home Page](#)>[Select a search method](#)>[Conduct search](#)>[Locate job of interest](#)>[Click Apply link](#)



 iRecruitment [Job Basket](#) [Home](#) [Logout](#) [Preferences](#)

[Home](#) [Jobs](#)

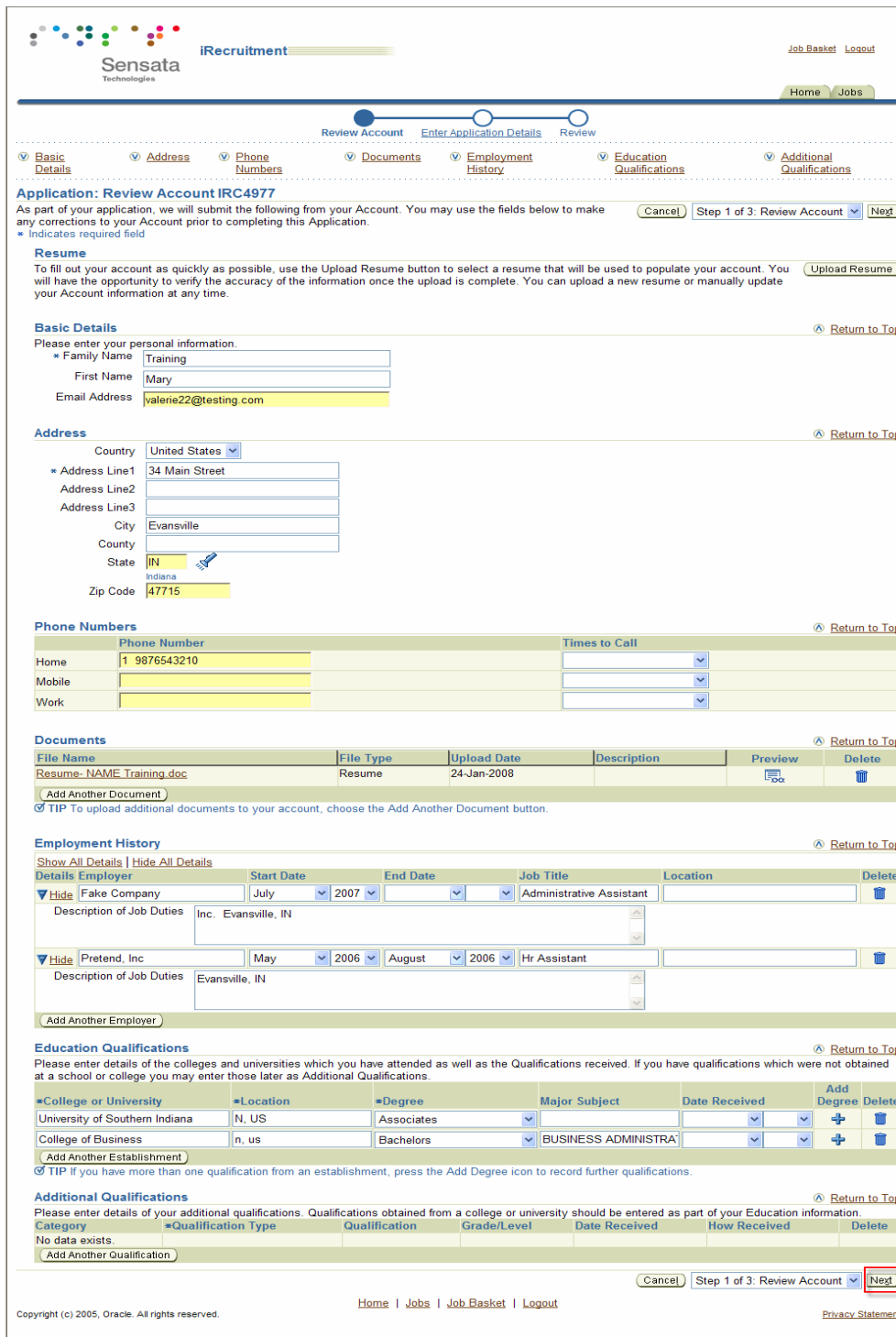
[Jobs: Available Jobs](#) >

**Job: IRC5558** [Add To Basket](#) [Refer](#) [Apply Now](#)

**Description**

Job Title	HR Assistant
Location	D9001 Attleboro, MA (Sensata)
Organization Name	Corporate HR
Department Description	

iRecruitment will walk you through a review of your account, enabling you to create or update your account profile prior to submitting your job application. Click ‘Next’ once you’ve reviewed and confirmed your account basic details.



**Application: Review Account IRC4977**  
 As part of your application, we will submit the following from your Account. You may use the fields below to make any corrections to your Account prior to completing this Application. [Cancel](#) Step 1 of 3: Review Account [Next](#)

\* Indicates required field

**Resume**  
 To fill out your account as quickly as possible, use the Upload Resume button to select a resume that will be used to populate your account. You will have the opportunity to verify the accuracy of the information once the upload is complete. You can upload a new resume or manually update your Account information at any time. [Upload Resume](#)

**Basic Details** [Return to Top](#)  
 Please enter your personal information.  
 \* Family Name   
 First Name   
 Email Address

**Address** [Return to Top](#)  
 Country   
 \* Address Line1   
 Address Line2   
 Address Line3   
 City   
 County   
 State   
 Zip Code

**Phone Numbers** [Return to Top](#)

	Phone Number	Times to Call
Home	<input type="text" value="1 9876543210"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>
Work	<input type="text"/>	<input type="text"/>

**Documents** [Return to Top](#)

File Name	File Type	Upload Date	Description	Preview	Delete
Resume: NAME Training.doc	Resume	24-Jan-2008			

[Add Another Document](#)

**Employment History** [Return to Top](#)  
 Show All Details | Hide All Details

Details	Employer	Start Date	End Date	Job Title	Location	Delete
<input type="checkbox"/> Hide	Fake Company	July 2007		Administrative Assistant		
Description of Job Duties: Inc. Evansville, IN						
<input type="checkbox"/> Hide	Pretend, Inc	May 2006	August 2006	Hr Assistant		
Description of Job Duties: Evansville, IN						

[Add Another Employer](#)

**Education Qualifications** [Return to Top](#)  
 Please enter details of the colleges and universities which you have attended as well as the Qualifications received. If you have qualifications which were not obtained at a school or college you may enter those later as Additional Qualifications.

*College or University	*Location	*Degree	Major Subject	Date Received	Add Degree	Delete
University of Southern Indiana	N, US	Associates				
College of Business	n, us	Bachelors	BUSINESS ADMINISTRATION			

[Add Another Establishment](#)

**Additional Qualifications** [Return to Top](#)  
 Please enter details of your additional qualifications. Qualifications obtained from a college or university should be entered as part of your Education information.

Category	*Qualification Type	Qualification	Grade/Level	Date Received	How Received	Delete
No data exists						

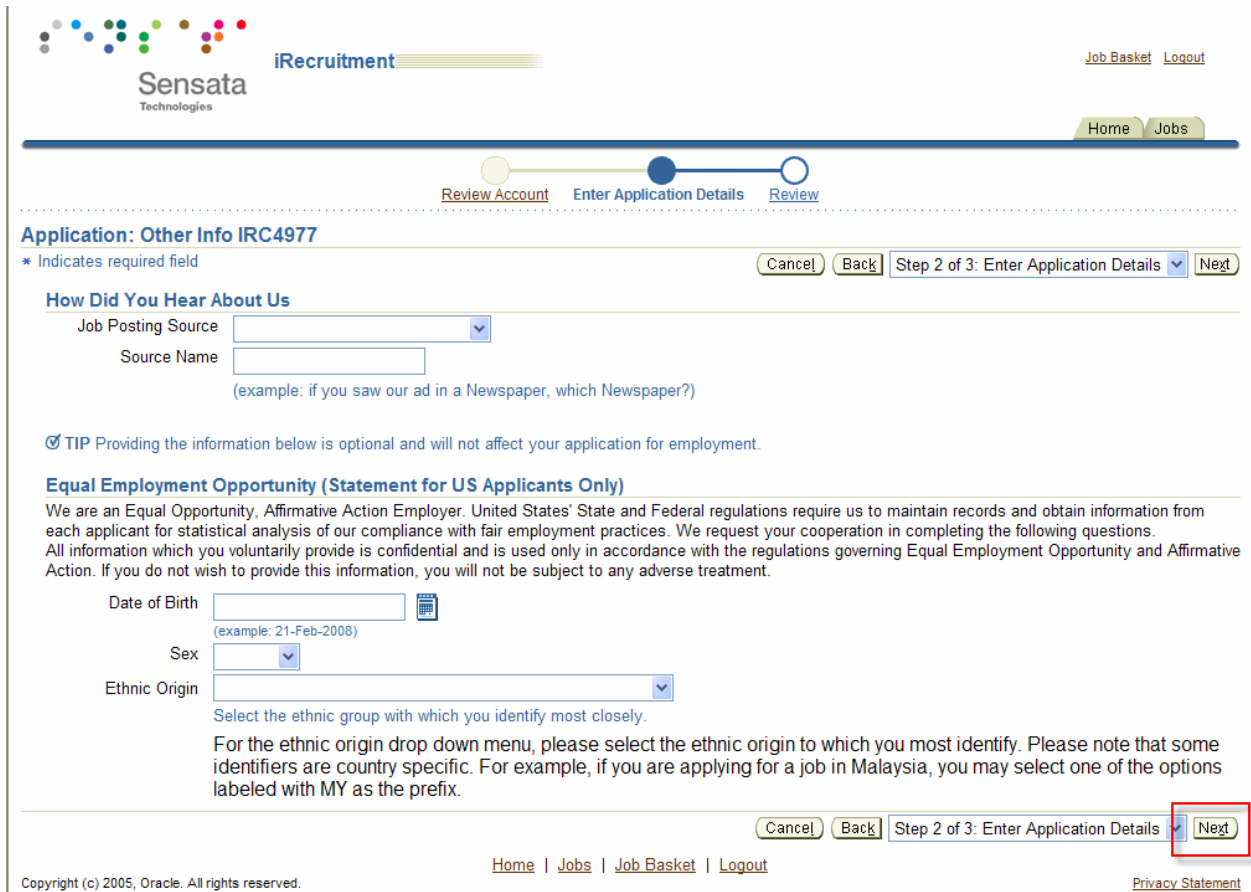
[Add Another Qualification](#)

[Cancel](#) Step 1 of 3: Review Account [Next](#)

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Next, you will be prompted to enter information about what brought you to Sensata’s job board – please be as specific as possible. Candidates are also able to enter Affirmative Action information. Please note that furnishing

the Affirmative Action information is completely optional and will have no bearing on the employment recruitment and decision making processes. Click ‘Next’ once you’ve reviewed and confirmed your entries.




The screenshot shows the 'iRecruitment' interface for 'Application: Other Info IRC4977'. The page includes a navigation bar with 'Home' and 'Jobs' buttons, and a progress indicator showing 'Review Account', 'Enter Application Details' (current step), and 'Review'. The form contains the following sections:

- How Did You Hear About Us:** Includes a 'Job Posting Source' dropdown menu and a 'Source Name' text input field. An example note reads: '(example: if you saw our ad in a Newspaper, which Newspaper?)'.
- TIP:** A note stating 'Providing the information below is optional and will not affect your application for employment.'
- Equal Employment Opportunity (Statement for US Applicants Only):** A text block explaining the requirement for US applicants to provide demographic information for statistical analysis.
- Form Fields:** Includes 'Date of Birth' (text input with a calendar icon and example '21-Feb-2008'), 'Sex' (dropdown menu), and 'Ethnic Origin' (dropdown menu). A note below the 'Ethnic Origin' field states: 'Select the ethnic group with which you identify most closely. For the ethnic origin drop down menu, please select the ethnic origin to which you most identify. Please note that some identifiers are country specific. For example, if you are applying for a job in Malaysia, you may select one of the options labeled with MY as the prefix.'

Navigation buttons at the bottom include 'Cancel', 'Back', 'Step 2 of 3: Enter Application Details' (dropdown), and 'Next' (highlighted with a red box). Footer text includes 'Copyright (c) 2005, Oracle. All rights reserved.' and 'Privacy Statement'.

The system requests that you review your details one final time before completing your application. Use the 'Back' button if information needs to be corrected. Click **'Finish'** to submit your application.



**iRecruitment**

[Job Basket](#) | [Logout](#)

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[Home](#) | [Jobs](#)

Review Account | Enter Application Details | Review

---

Education, Qualification and Employment Details

---

**Review Application: IRC4977**

Cancel | Back | Step 3 of 3: Review | Finish

---

**Personal Details**

**Overview**

Family Name	Training
First Name	Mary
Email Address	valerie22@testing.com
Display Language	American English
Agency Name	
Address Line1	34 Main Street
City	Evansville
State	IN <small>Indiana</small>
Zip Code	47715
Country	United States

**Phone Numbers**

	Phone Number	Times to Call
Home	1 9876543210	
Mobile		
Work		

**Documents**

File Name	File Type	Upload Date	Description	Preview
Resume- NAME Training.doc	Resume	24-Jan-2008		

**Education, Qualification and Employment Details**
[Return to Top](#)

**Employment History**

[Show All Details](#) | [Hide All Details](#)

Details	Employer	Start Date	End Date	Job Title	Location
<input type="checkbox"/> Hide	Fake Company	July 2007		Administrative Assistant	
Description of Job Duties Inc. Evansville, IN					
<input type="checkbox"/> Hide	Pretend, Inc	May 2006	August 2006	Hr Assistant	
Description of Job Duties Evansville, IN					

**Education**

Establishment	Location	Start Date	End Date	Degree	Major Subject	Date Received
University of Southern Indiana	N, US			Associates		
College of Business	n, us			Bachelors	BUSINESS ADMINISTRATION	

**Additional Qualifications**

Category	Type	Qualification	Grade/Level	Date Received	How Received
No data exists.					

Cancel | Back | Step 3 of 3: Review | Finish

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[Privacy Statement](#)

Upon successful submission, iRecruitment will confirm the receipt of your application.


**Confirmation**


Thank you for submitting your application.

## Manage Job Applications

Once you've [submitted your job application](#), you may want to monitor the status or withdraw your application if you are no longer interested in the position.

**Navigation:** [Home Page](#)>[Jobs Applied For](#)>[View 'Full List'](#)

To view details associated with a specific job application, locate the job and click the 'Application Details' icon ().



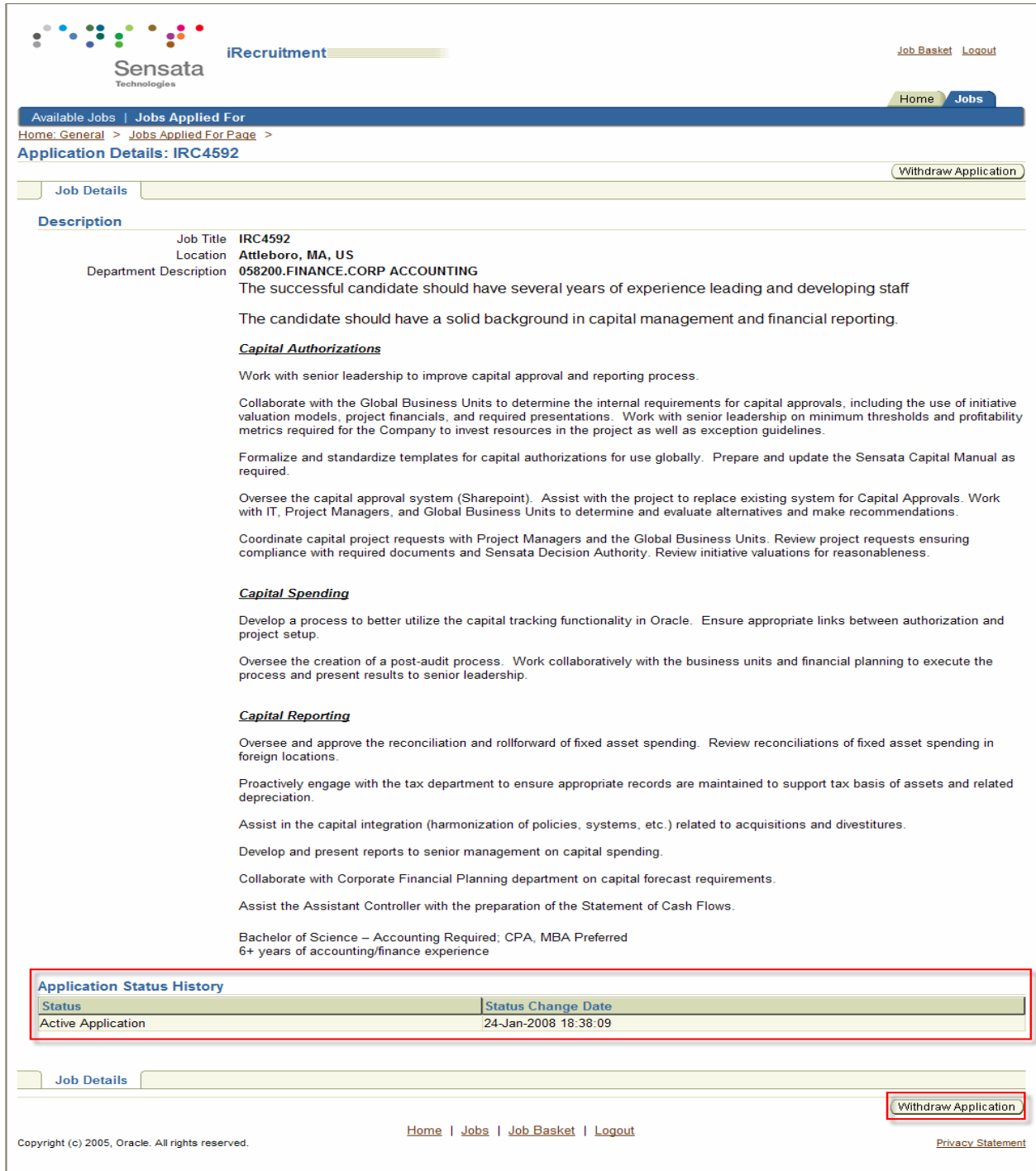
The screenshot displays the 'Jobs Applied For' section of the Sensata iRecruitment portal. At the top, there are navigation tabs for 'Available Jobs' and 'Jobs Applied For', with the latter being the active tab. Below the tabs, there is a 'Status' dropdown menu and a 'Go' button. A 'Select Jobs:' section includes a 'Withdraw' button and 'Select All' / 'Select None' options. The main content is a table with the following data:

Select	Name	Job Title	Organization	Location	Status	Application Details
<input type="checkbox"/>	<a href="#">IRC4592</a>	Manager, Capital	058200.FINANCE.CORP ACCOUNTING	Attleboro, MA, US	Active Application	
<input type="checkbox"/>	<a href="#">IRC3596</a>		052223.CONTROL PRODUCTS.COE DESIGN ENGR	Attleboro, MA, US	Active Application	
<input type="checkbox"/>	<a href="#">IRC4977</a>	Exp ME	059003.SENSOR PRODUCTS.AMERICAS AUTOMOTIVE	Attleboro, MA, US	Active Application	

At the bottom of the page, there is a copyright notice: 'Copyright (c) 2005, Oracle. All rights reserved.' and a 'Privacy Statement' link.

From this screen, you can review details of the job posting and description, review your application status or withdraw your application.

*Note: If you Withdraw your application in error, you will be unable to reapply for that job. Please contact [sensata-jobs-help@list.sensata.com](mailto:sensata-jobs-help@list.sensata.com) for assistance in reactivating your application.*



**Sensata Technologies iRecruitment** [Job Basket](#) [Logout](#)

[Home](#) [Jobs](#)

[Available Jobs](#) | [Jobs Applied For](#)

[Home: General](#) > [Jobs Applied For Page](#) >

**Application Details: IRC4592** [Withdraw Application](#)

**Job Details**

**Description**

Job Title: **IRC4592**  
 Location: **Attleboro, MA, US**  
 Department Description: **058200.FINANCE.CORP ACCOUNTING**

The successful candidate should have several years of experience leading and developing staff

The candidate should have a solid background in capital management and financial reporting.

**Capital Authorizations**

Work with senior leadership to improve capital approval and reporting process.

Collaborate with the Global Business Units to determine the internal requirements for capital approvals, including the use of initiative valuation models, project financials, and required presentations. Work with senior leadership on minimum thresholds and profitability metrics required for the Company to invest resources in the project as well as exception guidelines.

Formalize and standardize templates for capital authorizations for use globally. Prepare and update the Sensata Capital Manual as required.

Oversee the capital approval system (Sharepoint). Assist with the project to replace existing system for Capital Approvals. Work with IT, Project Managers, and Global Business Units to determine and evaluate alternatives and make recommendations.

Coordinate capital project requests with Project Managers and the Global Business Units. Review project requests ensuring compliance with required documents and Sensata Decision Authority. Review initiative valuations for reasonableness.

**Capital Spending**

Develop a process to better utilize the capital tracking functionality in Oracle. Ensure appropriate links between authorization and project setup.

Oversee the creation of a post-audit process. Work collaboratively with the business units and financial planning to execute the process and present results to senior leadership.

**Capital Reporting**

Oversee and approve the reconciliation and rollforward of fixed asset spending. Review reconciliations of fixed asset spending in foreign locations.

Proactively engage with the tax department to ensure appropriate records are maintained to support tax basis of assets and related depreciation.

Assist in the capital integration (harmonization of policies, systems, etc.) related to acquisitions and divestitures.

Develop and present reports to senior management on capital spending.

Collaborate with Corporate Financial Planning department on capital forecast requirements.

Assist the Assistant Controller with the preparation of the Statement of Cash Flows.

Bachelor of Science – Accounting Required; CPA, MBA Preferred  
 6+ years of accounting/finance experience

Status	Status Change Date
Active Application	24-Jan-2008 18:38:09

**Job Details** [Withdraw Application](#)

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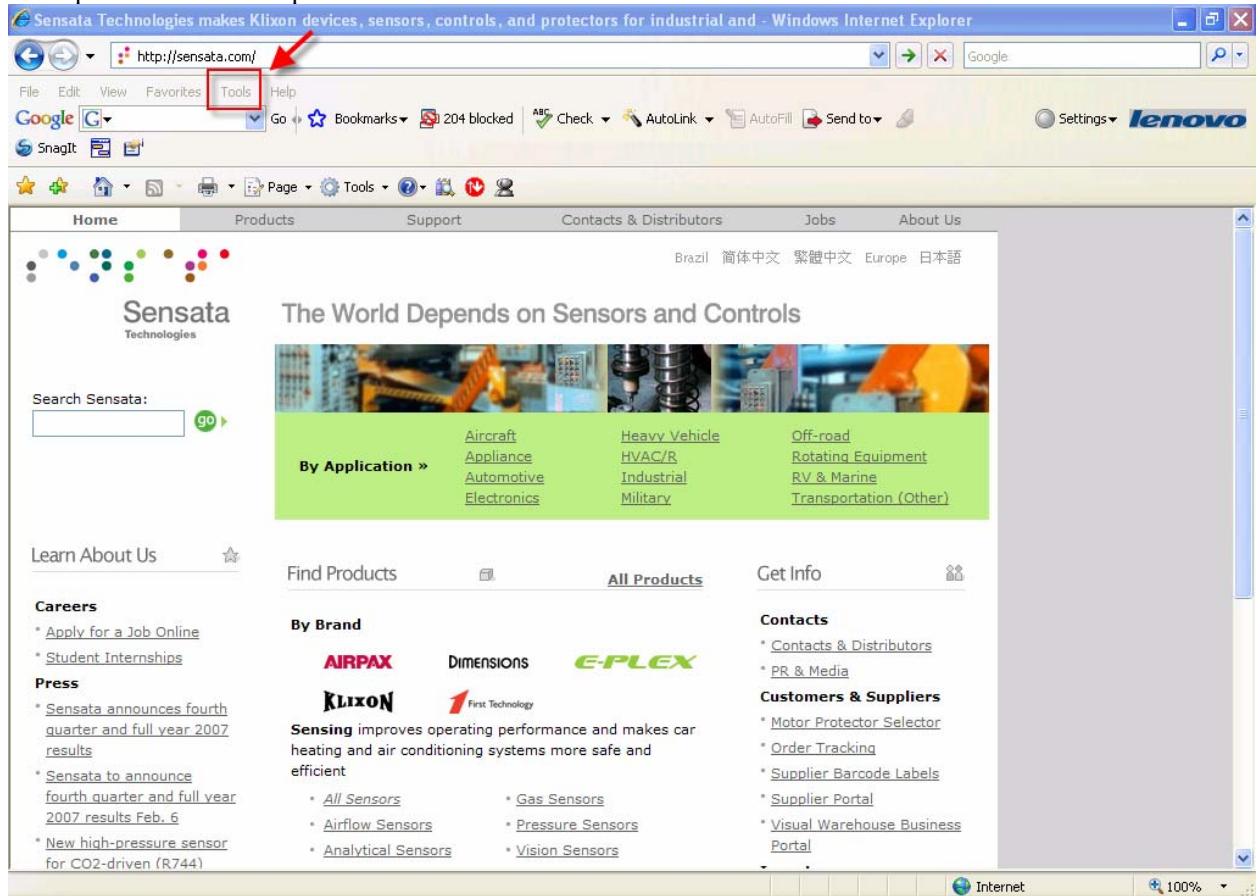


# Appendix: Internet Browser Settings

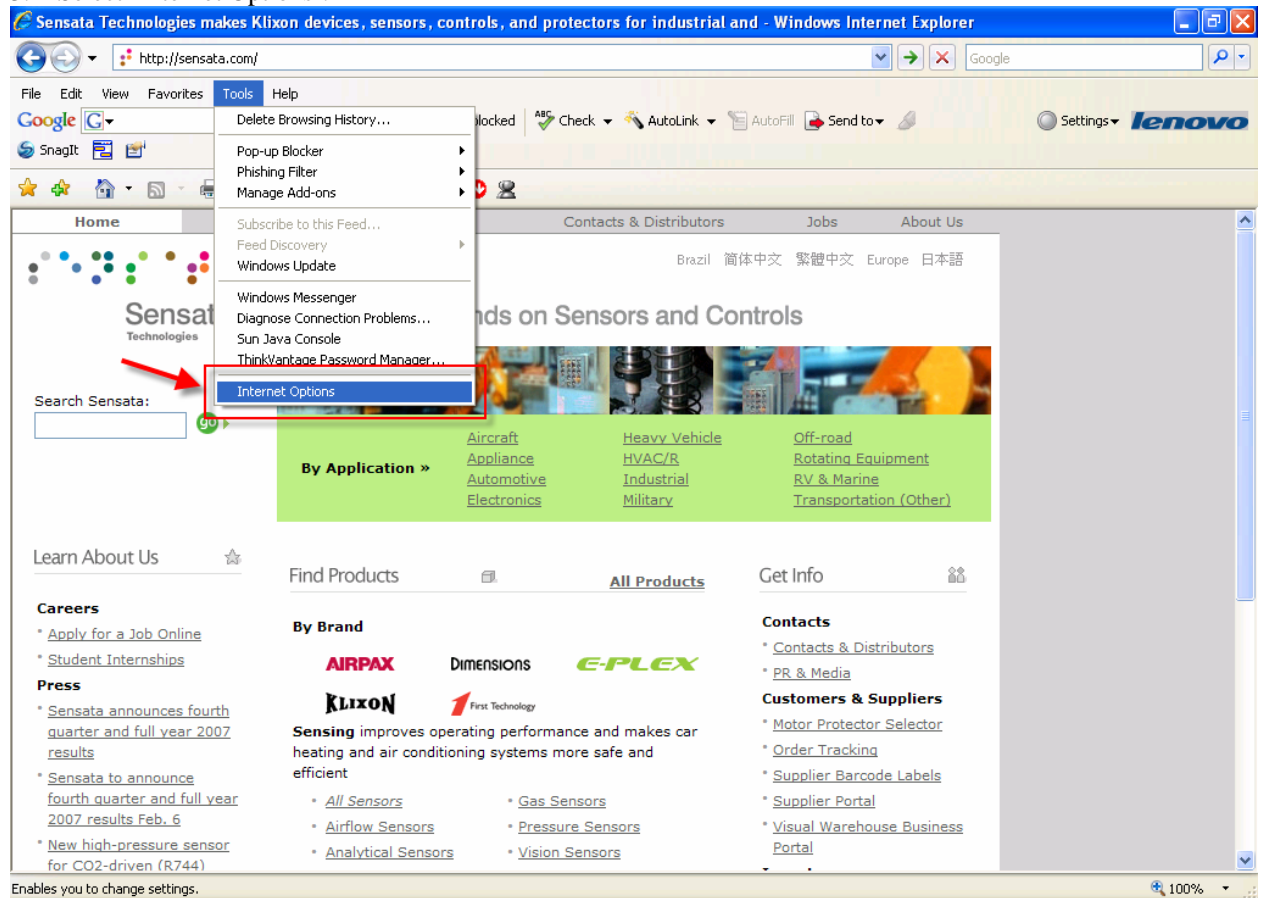
Please note that we recommend accessing iRecruitment using Internet Explorer. Following, please find internet browser settings that will help to maximize your browsing experience.

## Internet Explorer version 6

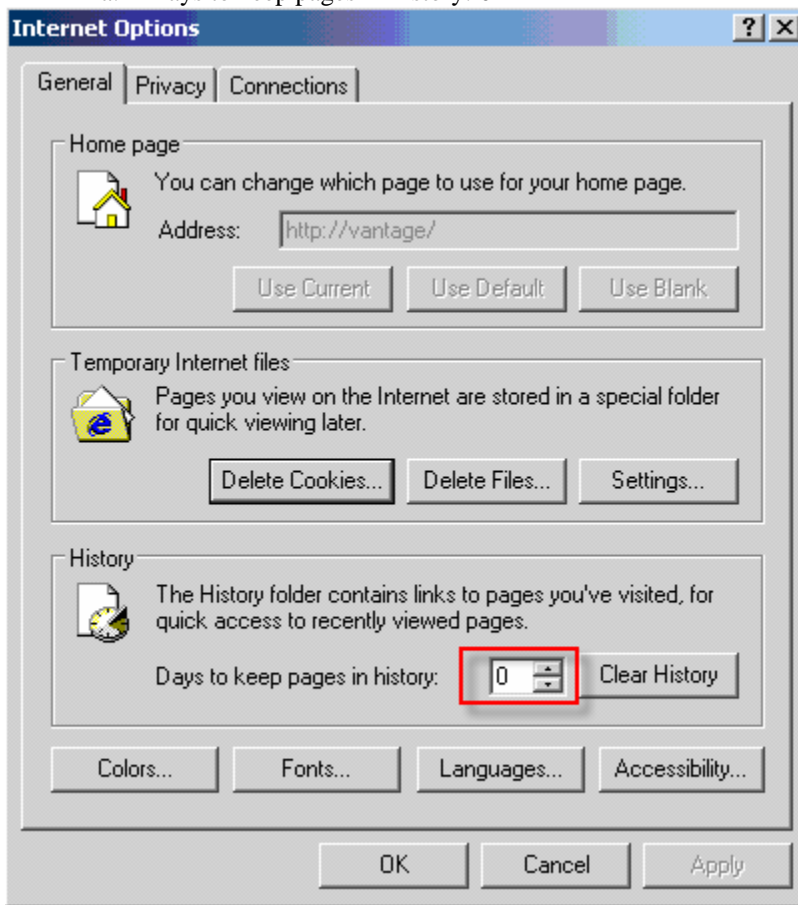
1. Close all Internet Explorer windows
2. Open new Internet Explorer window. Select 'Tools'.



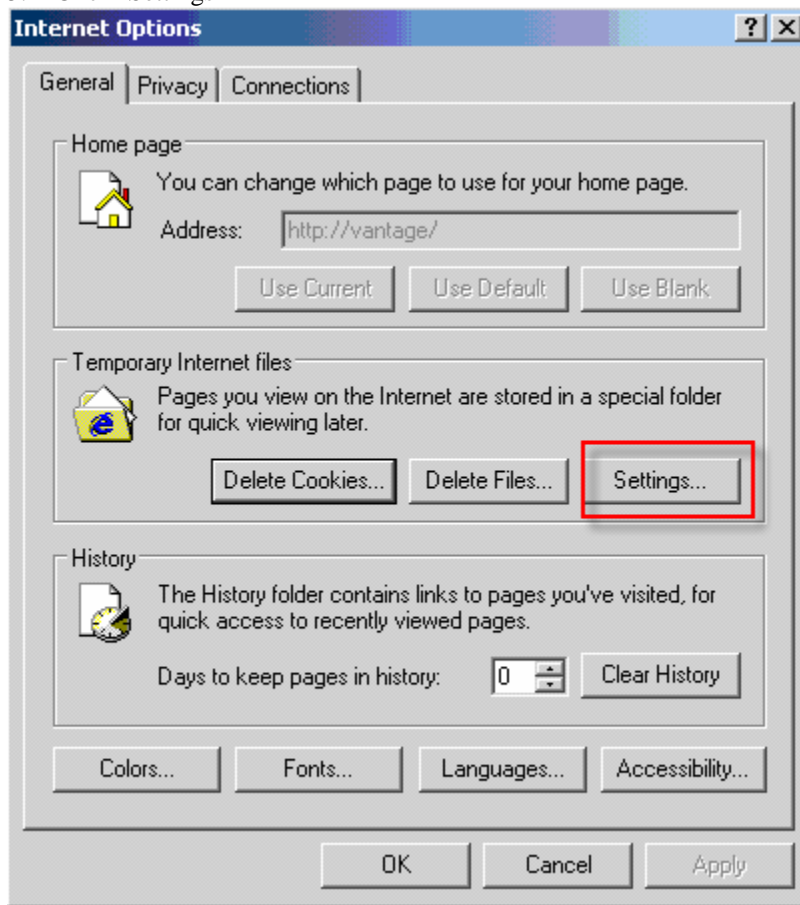
### 3. Select 'Internet Options'.



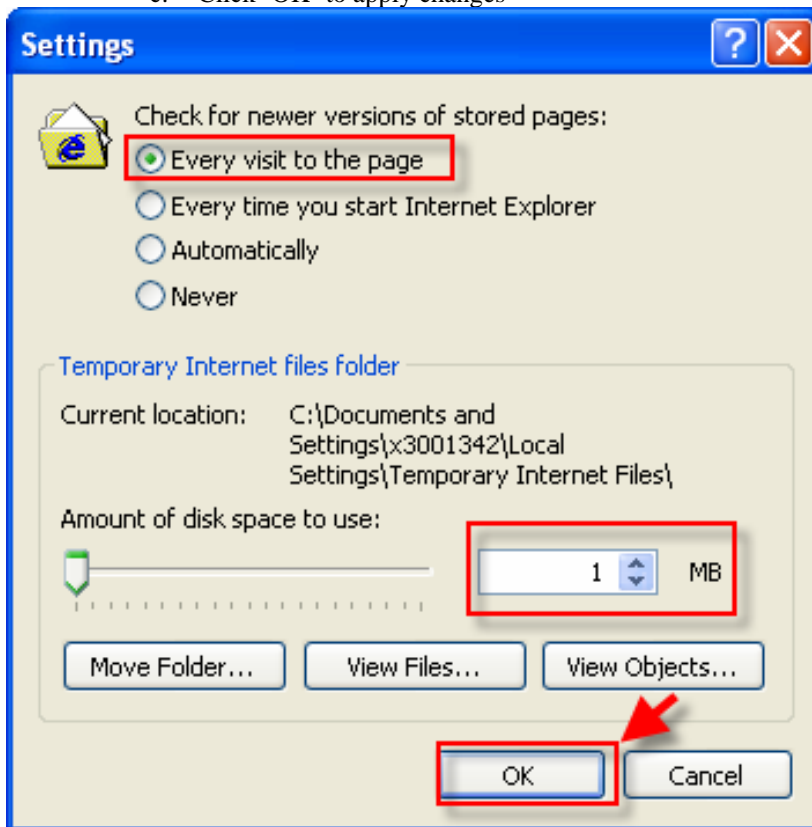
4. Modify Settings as indicated:
  - a. Days to keep pages in history: 0



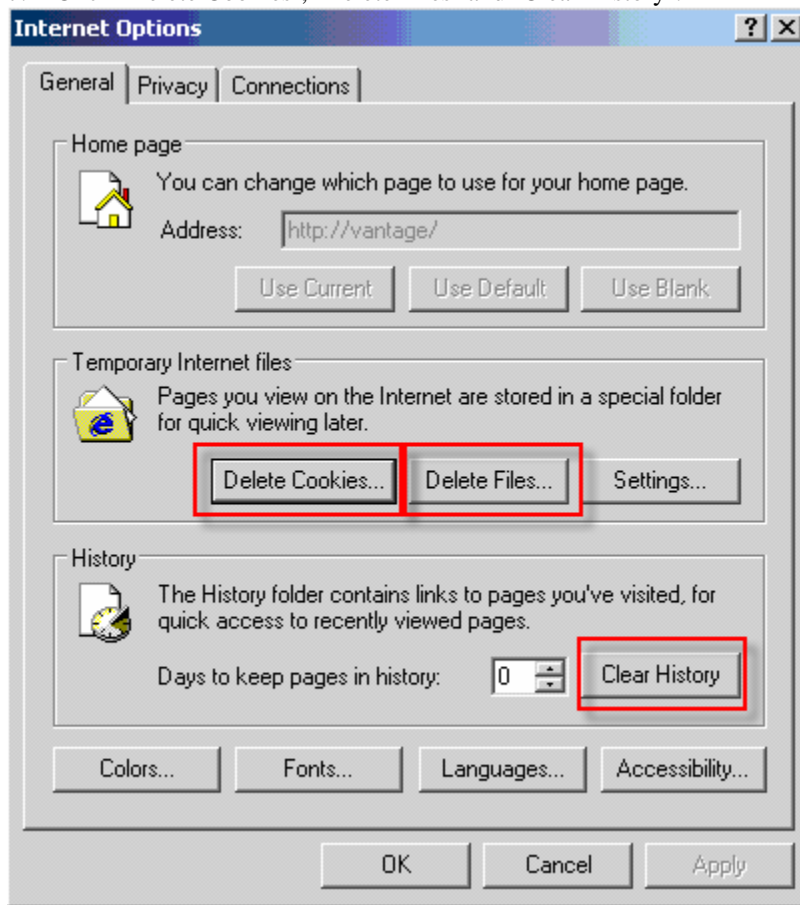
5. Click 'Settings'



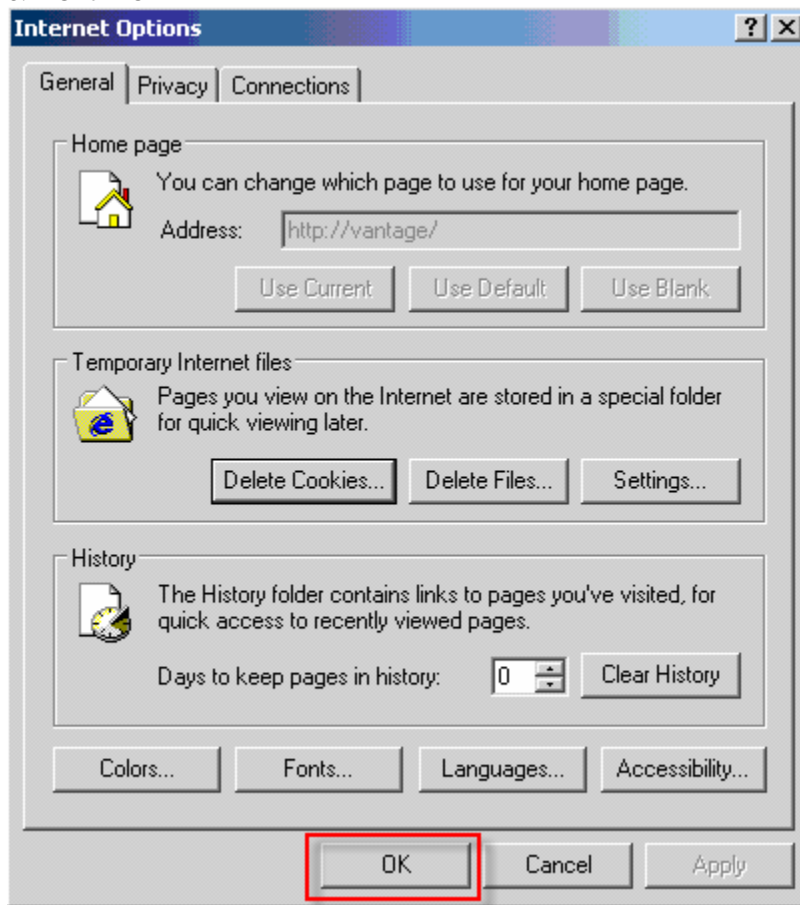
6. Modify Settings as indicated:
  - a. Check for newer versions of stored pages: 'Every visit to the page'
  - b. Amount of disk space to use: 1
  - c. Click 'OK' to apply changes



7. Click 'Delete Cookies', 'Delete Files' and 'Clear History'.



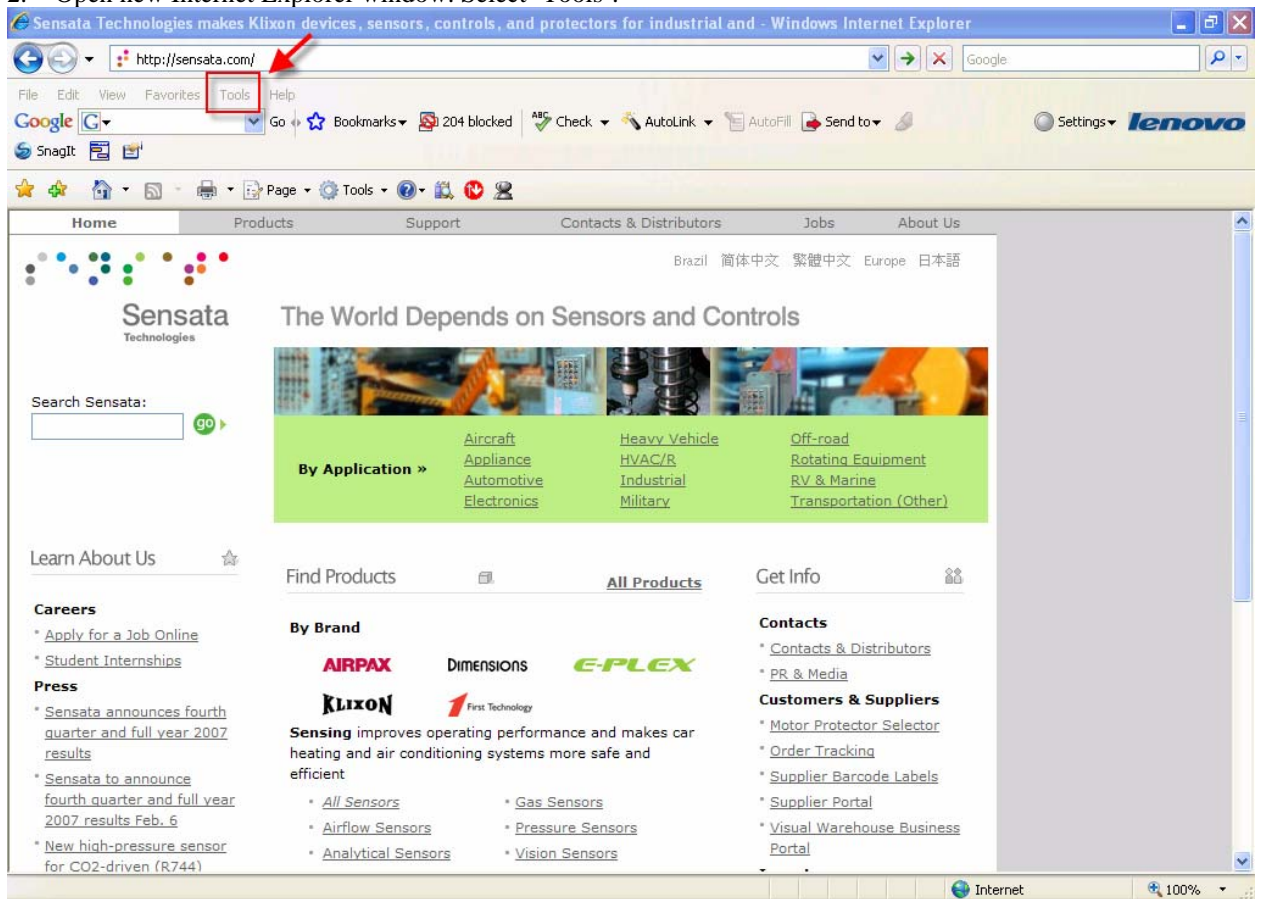
8. Click 'OK'



9. Navigate to iRecruitment to complete intended tasks.

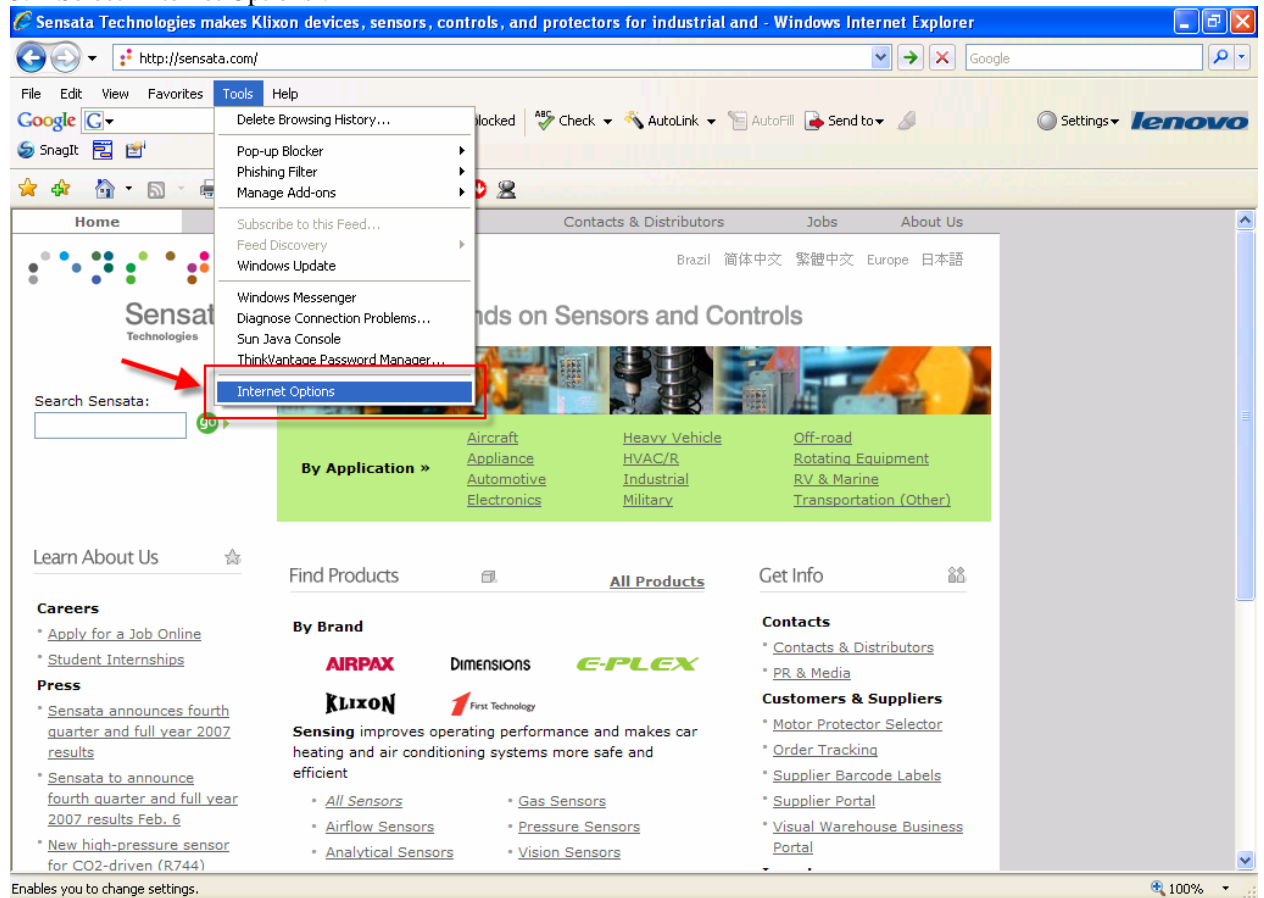
## Internet Explorer version 7

1. Close all Internet Explorer windows
2. Open new Internet Explorer window. Select 'Tools'.

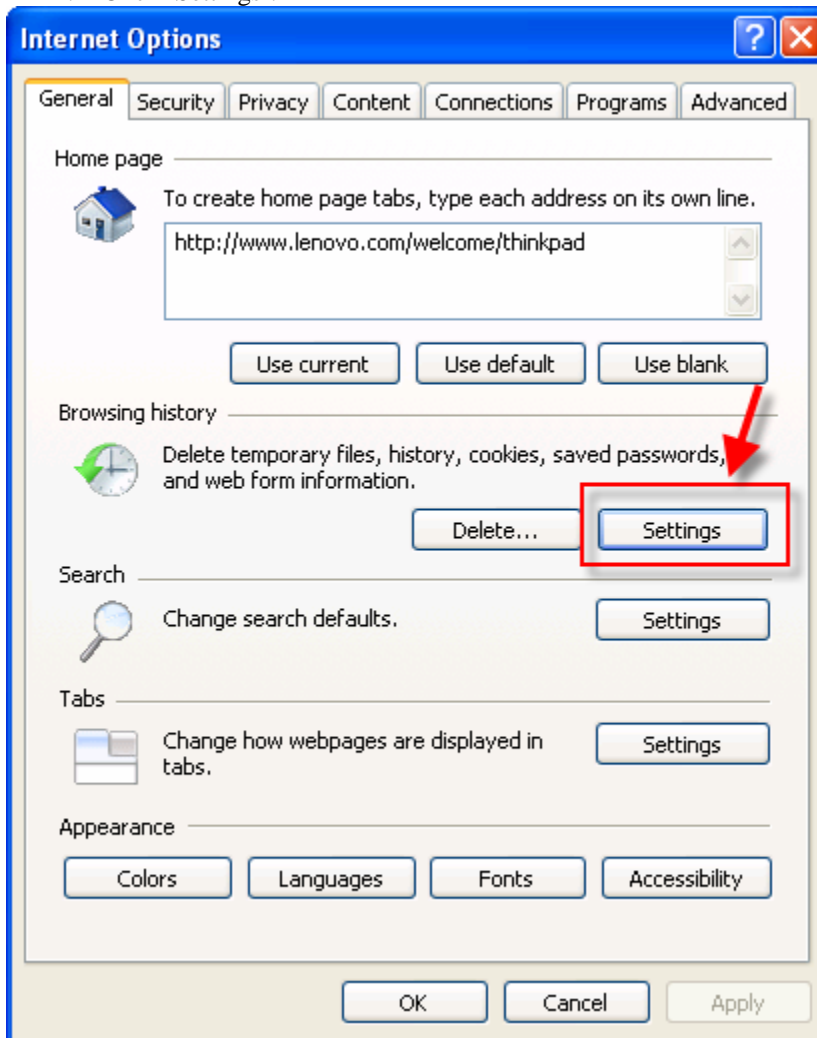




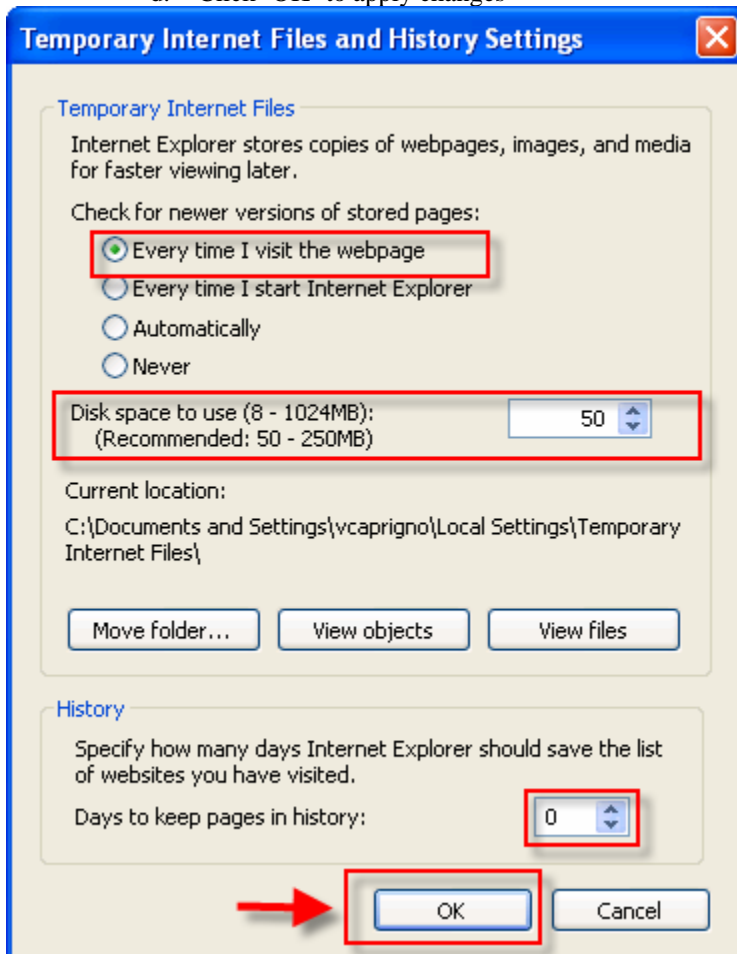
### 3. Select 'Internet Options'.



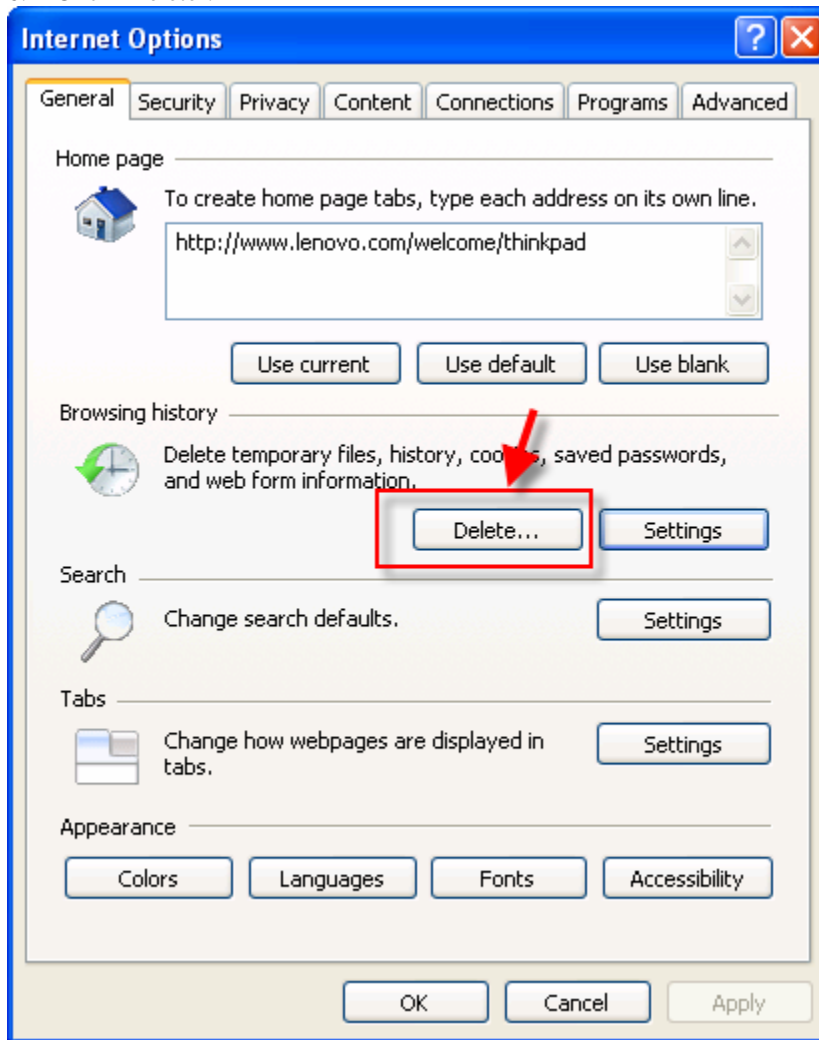
4. Click 'Settings'.



5. Modify Settings as indicated:
  - a. Check for newer versions of stored pages: 'Every time I visit the webpage'
  - b. Disk space to use: 50
  - c. Days to keep pages in history: 0
  - d. Click 'OK' to apply changes



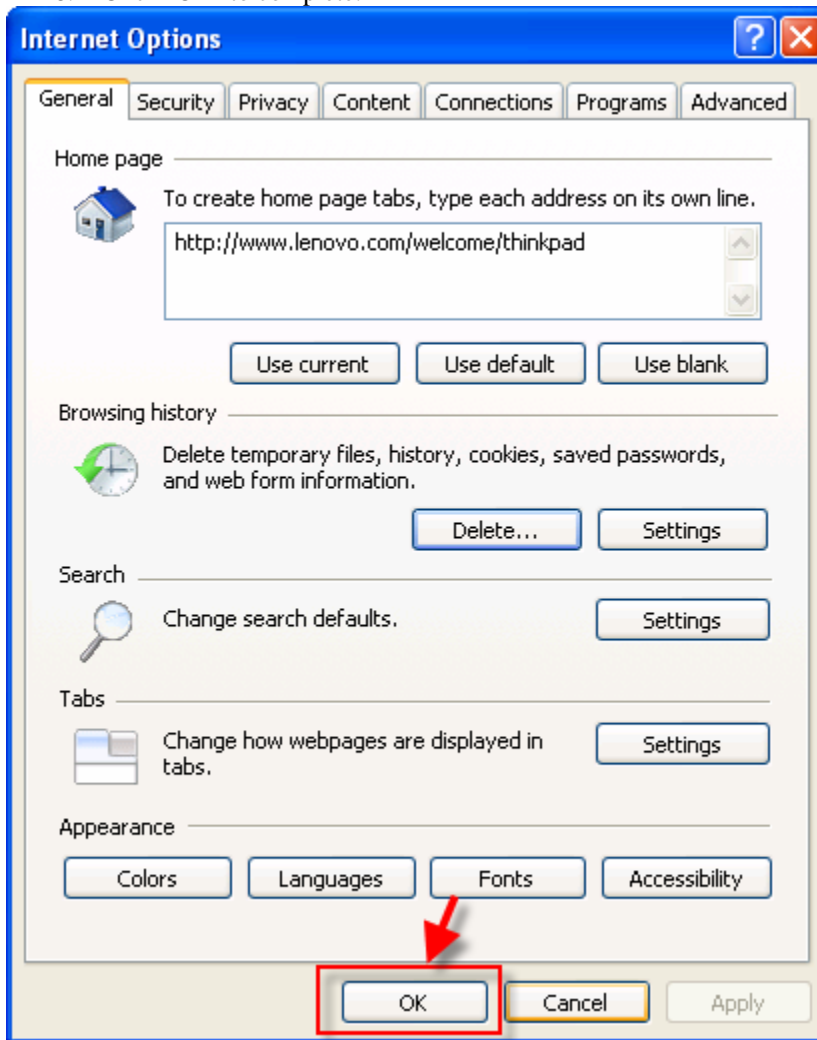
6. Click 'Delete'.



7. Clear the following:
  - e. Clear Temporary Internet Files by clicking 'Delete files...'
  - f. Clear Cookies by clicking 'Delete cookies...'
  - g. Clear History by clicking 'Delete history...'
  - h. Click 'Close' to complete



8. Click 'OK' to complete.



9. Navigate to iRecruitment to complete intended tasks.

Filename: sensata\_jobs\_user\_guide\_ext.doc  
Directory: C:\Documents and Settings\x0paulaf\My Documents\www.sensata.jobs  
Template: C:\Documents and Settings\x0paulaf\Application Data\Microsoft\Templates\Normal.dot  
Title: Sensata job system user guide for external candidates  
Subject: User Guide for www.sensata.com.jobs  
Author: Sensata Technologies  
Keywords: job, employment, employee, career  
Comments:  
Creation Date: 3/12/2008 5:35:00 PM  
Change Number: 6  
Last Saved On: 3/13/2008 1:34:00 PM  
Last Saved By: LocalControl  
Total Editing Time: 9 Minutes  
Last Printed On: 3/13/2008 1:35:00 PM  
As of Last Complete Printing  
Number of Pages: 38  
Number of Words: 2,654 (approx.)  
Number of Characters: 13,963 (approx.)